

**DE PAUL CATHOLIC HIGH SCHOOL  
A STAR SCHOOL**

“THE PLACE TO BE . . .”



**DE PAUL CATHOLIC EIGHTH GRADE PREP**

“THE PLACE TO BEGIN . . .”

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**MISSION STATEMENTS**

*DePaul Catholic High School provides a Catholic experience of educational sharing which promotes, protects, and nurtures the dignity of each person while fostering a communal commitment of love and service to all of God's people.*

*The mission of the Catholic Schools of the Diocese of Paterson is to develop communities that are Christ-centered, academically excellent and welcoming, that enable students to be life-long learners and good citizens of the world.*

**STUDENT HANDBOOK/PLANNER  
2011-2012**

NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_

September 2011

PRINCIPAL'S MESSAGE  
Welcome to DePaul Catholic High School

As we begin the 2011-2012 school year at DePaul, it is my pleasure to welcome you to this great school. The DePaul Catholic High School Community enjoys a fine reputation and is a wonderful community. The parents, teachers and administrators have formed a team with only one goal—"What is best for our students." I look forward to meeting and working with all of you as we foster growth and development in our youth.

This handbook is provided to all members of our community to give a clear understanding of our school's rules, policies, and procedures. It will also help you to become more familiar with DePaul and all the opportunities it provides. Our hope is that you will use your handbook on a daily basis to plan not only for the immediate future but to develop long range plans including graduation and post secondary schooling. The book is designed for students to also use to keep track of assignments.

It is our expectation that you will fully accept your responsibilities as a member of our community, as published in this handbook. We ask that both the students and parent/guardian sign a form acknowledging receipt of this handbook. This form needs to be returned to school as soon as possible.

The staff and administration of DePaul Catholic High School are dedicated to providing you with the finest possible educational experience in a safe, supportive environment, rooted in the Gospel. We look forward to a wonderful year with you and are so pleased by your presence at DePaul Catholic High School.

Sincerely,



Anthony J. Sciaino, Principal

*The administration retains the right to amend the policies contained in this handbook for just cause. Prompt notification will be made to parents of any changes.*

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## **ST. VINCENT DE PAUL**

*Founder of the Congregation of the Mission and the Sisters of Charity (A.D. 1660)*

Vincent dePaul said simplicity was his gospel. He might have added humility, for which he was famous. Love could as well be called his gospel, since he is known as the Apostle of Charity. While the poor and the needy were his people, it was the children who most profoundly touched his heart and inspired within him the deep sense of Christian charity, which has become synonymous with his name. Pope Clement XII canonized Vincent dePaul in 1737.

## **CREST**

The DePaul Catholic crest was designed in 1956. It contains the lamp of wisdom, the book of knowledge, and the cross of salvation. *Deus est caritas* is the mantra of the Sisters of Charity who have served at DePaul Catholic since its inception. Growing in wisdom and knowledge is a lifelong journey that becomes more meaningful for the children of God who are one in His love.

## **PHILOSOPHY**

### **We believe that...**

- ...values are rooted in the Gospel of Jesus Christ
- ...spiritual growth is centered in Christ
- ...a commitment to respect for others extends to all arenas—moral, cultural and civic
- ...religious truths and values are integral to the academic process
- ...every student is capable of striving for excellence in learning, according to his/her individual ability
- ...a life well lived is one that progresses toward God.

### **A DePaul Catholic graduate will...**

- ...be a responsible member of the Church and society, contributing to the greater good
- ...be a well-rounded adult—spiritually, intellectually, physically and artistically
- ...have compassion for the needy and be moved to action
- ...believe that he/she can change the world for the better
- ...touch the lives of others in positive Christian ways
- ...be prepared to face the challenges of higher education
- ...be able to write critically and think analytically
- ...be able to acquire, interpret and discern information objectively

- ...be technologically proficient
- ...be able to communicate effectively
- ...be a life-long learner.

### **SPIRITUAL LIFE**

By definition, "A Catholic secondary school is a Christian educational community which stresses the teaching of Christian truths and values to adolescents, and which provides them with a personal experience in Christian community in an atmosphere wherein they may deepen their understanding of and commitment to the Gospel message, while preparing academically, psychologically, and culturally to make a positive contribution to the service of their families, their communities, and society in general." (N.J. Bishops 1972) DePaul Catholic High School strives to exemplify this ideal of Catholicity in every way.

Catholicity is evident at DePaul Catholic:

*in our Philosophy and Mission statements*

- purposes and goals

*in our curriculum booklet*

- four years of comprehensive Religious studies

*in our calendar*

- student retreats
- Eucharistic celebrations
- sacramental and liturgical experiences

*in our daily schedule*

- morning Mass
- morning prayer
- classroom prayer

*in our Campus Ministry*

- Christian Service Program
- Peer Ministry
- DePaul Catholic Youth Group
- Interact
- Music Ministry
- Spiritual Life Committee
- Retreat Weekends
- Right to Life

*in our facility*

- Statue of our patron, St. Vincent DePaul, in our front lobby
- Crucifix in our main lobby
- Charity Chapel
- Prayer gardens
- signs and symbols of our faith in every room

Most importantly, we strive to make our Catholicity most obvious in our hearts - as we - teacher, student, parent, and friend - learn more each day about the special dignity of each person - and search together for a more meaningful relationship with God and with one another.

### **CHRISTIAN SERVICE PROGRAM**

*“This I command you: love one another.” - John 15:17*

In the tradition of St. Vincent DePaul in serving those who are most in need, we look forward to the 2011-2012 Christian Service Program. St. John gives us the charge from Christ himself, that as we consider ourselves members of a Christian Community, we are reminded that our first command is to love one another. In addition, De Paul Catholic High School’s Mission Statement clearly says:

***DePaul Catholic provides a Catholic experience of educational sharing which promotes, protects, and nurtures the dignity of each person while fostering a communal commitment of love and service to all of God's people.***

In that spirit, the following are the requirements for this year’s CSP:

- All students are required to complete 15 hours of service each year, to total 60 hours by the end of senior year.
- Approved ministries would include:
  - **Freshman - Elderly, Sick & Dying or Disabled Adults,**
  - **Sophomore - service to Children,**
  - **Juniors - service to the Poor,**
  - **Seniors - service to a site and organizations of their choosing encompassing any of the approved ministries from: Elderly, Sick & Dying or Disabled Adults, Children or the Poor.**

***\*Christian service is defined as the direct provision of a basic human good to a person or persons in remarkable need. The DePaul Catholic CSP program’s intention is that you will work with people in remarkable need – people who are poor, homeless, sick, dying, mentally or physically challenged, or in need of education, supervision, or companionship.***

All service opportunities must be approved by the Theology teachers. Service may include needs within the DePaul Catholic High School facility and Diocesan programs upon approval.

**There will be some changes in the CSP process for the school year so please be aware of these following requirements:**

1. The first quarter requirement is the submission of a “commitment” form, which involves the student writing a description and plan of service **due October 21, 2011.**
2. The second quarter requirement includes submission of the Time Log (to date) and reflection questions **due January 9, 2012. Time Log must be signed by their parents or the location of their service.**
3. The third quarter requirement includes submission of a completed Time Log & Reflection Essay **due March 9, 2012.**
4. The fourth quarter requirement is a presentation to Theology class on your service experience.

**\*If you attended the Bishop’s Annual Youth Day on April 16, 2011 you must still fulfill the additional CSP requirement for Q2, Q3 & Q4. This opportunity was offered on a one time basis only for 2011-2012.**

You may begin working on your service hours over the summer; however, **no completed service paperwork will be accepted during the summer.** Please **keep a copy** of your paperwork and submit it to your Theology teacher during the second week of classes in September. No completed contracts, service logs, or reflections will be accepted by anyone except your **theology teacher.** Please make ample arrangements to submit your CSP paperwork to your theology teacher. Any paperwork that is turned in to anyone other than your theology teacher will be considered late.

**Failure to complete hours:**

- If you have not completed any service **before January 9, 2012**, you must submit a time log to your theology teacher, signed by the student and parent, with the proposed plan to finish the service in the remaining two months.
- If a student fails to meet either or both of the **first two deadlines** (October 21<sup>st</sup> or January 9<sup>th</sup>), it will be considered a failure to meet the basic deadlines for CSP, and the student will be mandated to complete CSP Summer School (**dates/time TBD**).
- CSP Summer School is **not a replacement** for completing your CSP hours. CSP Summer School is **in addition** to the CSP hours that are required.
- A service oriented or faith based workshop or retreat experience may be considered as a replacement for CSP Summer School upon approval.

- If any students fail to complete their CSP hours or fail to complete the mandated CSP Summer School, they will not be allowed to return the following academic year.

All DePaul students are expected to dress neatly and modestly for their CSP visits. Please remember that you are representing DePaul when you are visiting your service sites; therefore there cannot be any short shirts, short-shorts, ripped jeans/pants, midriff shirts, or t-shirts with questionable or objectionable messages. Agencies will be advised to refuse anyone for service that is dressed inappropriately. Please also remember that no student should arrive at an agency without a prearranged appointment.

Please note that **it is the student's responsibility to make all contact with the service site, to print or pick-up, and to turn in the required paperwork.** All required forms and documentation are available online at **depaulcatholic.org** under the '**downloads**' section, and will not be mailed home this year. However, we are aware that some may not have computer or internet access at home, so all copies of the required forms and documentation are available in the main office.

This experience is meant to enrich you, hoping that service will become a way of life, realizing that we all have a responsibility to serve the community and the less fortunate. I urge you to take this responsibility seriously, and by doing so, you will find it monumentally more rewarding and hopefully life-changing. If you have any questions or need any assistance, please contact me as soon as possible at **frpeter@dpchs.org**. God's Blessing for the good you will do for others.

### **CODE OF HONOR**

In upholding the mission of DePaul Catholic High School in the spirit of St. Vincent and to challenge each one of us to attain personal excellence, we do affirm and support the following Code of Honor:

*As a member of the DePaul Catholic community, I accept responsibility for honorable conduct in all activities, to enable one another to promote personal integrity and to uphold the values of being a child of God.*

This Code of Honor permeates all we do and is reflected in:

Path of St. Vincent

Christian Values

Discipline

Academics

Attendance

## Academic Integrity

Zero Tolerance for Cheating

Plagiarism Guidelines

Internet Usage Policy

## Conduct

Code of Conduct for Athletes

Covenant of Kindness

Stand Tall Program

### **ZERO TOLERANCE FOR CHEATING**

Students are expected to respect the integrity of one's gifts and talents as well as their own. Cheating undermines the dignity of students, teachers and the community and is in direct violation of our mission statement. Cheating will not be tolerated at DePaul Catholic High School.

Cheating is defined as the giving or receiving of information or assistance on any test, quiz or examination or the giving or receiving of information or assistance on any worksheet, term paper, homework or project without the specific permission from the teacher to do so.

All students involved in cheating will share equally in the following responsibilities and consequences:

#### **First offense:**

- Students involved will receive a grade of an "F" for the activity in question.
- While work receiving an "F" because of cheating cannot be made up for credit, the student may be required to make up the work for educational purposes at the discretion of the teacher.
- The teacher will notify the parents or guardians by phone call or mail.
- The teacher will file a written report with the Vice Principal for Academics, who will keep it on file for the duration of the student's high school career.
- An administrator will meet with the student, his/her parents or guardians and the teacher at which time a copy of all documents will be shared with the parents.
- The student will be eliminated from consideration for membership in any honor society of the school. Current members will automatically be scheduled for a pre-dismissal hearing.

**Second offense:** All first offense sanctions will apply plus a designated number of community service hours.

**Third offense:** This may jeopardize the student's standing as a member of the DePaul Catholic community.

A documented cheating incident in a student's senior year will automatically negate an exam exemption in that course. Teachers must notify the Vice Principal for Academics of all cheating incidents within 24 hours of their occurrence. The Academic Deans will explain this policy to all students at the beginning of each school year. By signing the handbook receipt form, parents and students acknowledge that this policy has been communicated to them.

### **PLAGIARISM**

Plagiarism is the stealing of another's ideas, words, or intellectual thoughts, and claiming it as one's own. Plagiarism occurs when a student fails to correctly cite a source or produce a copy of the written material. Internet services that provide a student with essays and research papers can also be considered sources of plagiarism. Sparknotes, Cliffs' Notes, Pink Monkey or any other source that does not allow the student to think for him/herself also aids and encourages this immoral behavior.

There are serious consequences for plagiarism. A student will receive an automatic failure for the given assignment but may be required to complete the assignment, without credit, within a given time period or be subject to disciplinary action. In addition, a cheating incident report must be filed with the Vice Principal for Academics and proper protocol will be followed. (See Zero Tolerance for Cheating)

### **THE PATH OF ST. VINCENT DE PAUL**

The staff and administration of DePaul Catholic High School are dedicated to providing each student with the finest educational experience in a safe, supportive environment, rooted in the Gospel of Jesus Christ. Our patron saint, Vincent dePaul, spent his life protecting and promoting the heavenly dignity of each child. To do this, St. Vincent inspired the children with the words of Jesus Christ and challenged them to live these words and values. To promote the spirit of St. Vincent, students, with the assistance of their parents, are responsible for upholding and maintaining the decorum appropriate to DePaul Catholic. The following criteria will enable each student to demonstrate continued academic, emotional and spiritual growth.

- **Christian Witness:** Each student is expected to uphold the special dignity of each person, demonstrate kindness and respect for one's God, one's community and oneself.
- **Academics:** A student is expected to maintain a minimum 2.0 GPA while demonstrating effort, determination, and the desire to achieve.
- **Discipline:** All student disciplinary records will be evaluated to ensure the student has acted in a respectful and self-disciplined manner.

- Attendance: Student absences may not exceed 20 days during the academic year for any reason.

All students will receive a yearly evaluation on the above four criteria. If the student needs support and guidance to achieve his/her personal best, a letter will be sent home at the end of the first semester requesting a meeting with the administration, guidance counselor, parents and/or student to develop a plan for personal improvement. A second meeting will occur at the end of the next marking period to offer encouragement and guidance and to evaluate progress. The student will be given until the end of the school year to achieve these personal goals and expectations. Letters of affirmation will be sent home at the end of the school year to those students who are improving on their path to personal excellence and who are becoming successful, contributing members of our DePaul Catholic community.

### **COVENANT OF KINDNESS**

The basic tenet of Catholic education is to promote and protect the human dignity of each individual. Respect for every member of the community is the keystone of our life at DePaul Catholic. The quality of life here at school is in direct relationship to this respect. As a student at DePaul Catholic, each person is called to live the following covenant:

*-I promise to respect all teachers, staff members and adults at all times.*

*-I promise to respect the dignity of each student at DePaul Catholic High School.*

*-I promise to adhere to the rules and regulations presented in the DePaul Catholic High School Student handbook.*

*-I promise to promote the values and principles of DePaul Catholic even when not on school grounds or during school hours.*

It is understood that the breaking of any of the above promises threatens the quality of life at DePaul Catholic High School and that violations of this contract will be treated seriously with disciplinary action.

### **GUIDANCE DEPARTMENT SERVICES**

The philosophy of counseling at DePaul Catholic High School is based on the recognition of the dignity and worth of each student. Counseling is concerned with the individual, his/her spiritual, educational, vocational, personal, and social needs. It is a continuous (grades 9-12) process within the school. We view counseling as a team effort which consists of counselors, administrators, teachers, other support staff, parents and students.

The following is an overview of some of the services that the Guidance Department at DePaul Catholic High School provides.

**9<sup>th</sup> Grade:** Each student at DePaul Catholic High School is assigned a specific counselor. All 9<sup>th</sup> grade students will have the same counselor for the entire freshman year. All freshmen participate in a year long guidance program which is part of the weekly student schedule. This program insures each 9<sup>th</sup> grader has contact with a counselor throughout the year in both a group and individual setting. This is done in order to make the transition to high school as seamless as possible, while providing freshmen with academic, social, moral, and emotional activities that will help them throughout their high school years.

**10<sup>th</sup> - 11<sup>th</sup> - 12<sup>th</sup> Grade:** After freshman year, each student will be assigned to a counselor based on alphabetical order. The student will remain with his/her respective counselor until graduation. During the school year, a student may be asked to meet with his/her counselor for a variety of reasons including but not limited to the following:

- Academic Progress
- Academic Difficulties
- Course selection and scheduling
- Tutoring services
- Social and peer issues
- Conflict resolution
- College and career counseling

Every effort is made by the department to meet as often as possible with each student and be accessible to them at all times. Parents and guardians are also welcome to meet with the counselors via appointment to discuss any concerns they may have.

#### **S.A.C. (STUDENT ASSISTANCE COUNSELOR)**

DePaul Catholic High School employs a part-time student assistance counselor available in the department 3 days per week. The SAC can be utilized through guidance for counseling with various problems ranging from drug and alcohol use, to any other social or emotional issues. The SAC is available to provide services to students, faculty, staff and families about positive and healthy lifestyle choices, as well as to provide external sources of counseling when appropriate.

#### **STUDENT MEETINGS WITH GUIDANCE COUNSELORS**

It is essential that students be provided access to their guidance counselor. Students are required to have a pass to come to the guidance office unless

there is an emergency. The counselor will contact teachers via Winpop if this is the case.

Other instances when a student will be sent to the guidance office:

- The homeroom teacher will hand out a pass in homeroom left by the counselor
- The student may ask a study hall or lunchroom monitor to go to guidance
- The student may ask a classroom teacher for a pass to guidance
- The counselor may request to see a student via Winpop or other means

In every instance the counselors understand the necessity and importance for a student to be in class while balancing the immediate concerns of the student.

### **ACADEMICS**

The program of studies offered at DePaul Catholic High School seeks to equip college-bound students with a foundation for the pursuit of academic excellence while emphasizing a curriculum tailored for individual differences. In addition to acquiring the basic skills, virtues and habits necessary for success in higher education, students learn to apply their knowledge and training toward their ongoing development of the Whole Person.

This century will require a student to be literate, articulate and prepared to succeed in a technological world. This century will also demand a value-centered and ethically moral foundation. A DePaul Catholic graduate is prepared to meet these challenges.

### **REQUIREMENTS**

Student grades are issued quarterly. Students must also take semester and final examinations in all academic subject areas. In computing final averages, an examination grade has the value of one half of a marking period grade.

Students must pass all their subjects by June or August, with no more than two summer school make-up courses, to be allowed to continue into the next school year or receive their diplomas.

- In order to pass a year course a student must have a 0.60 grade point average or better and have passed at least two marking periods, with at least one of the marking periods in the second semester.
- In order to pass a semester course a student must have a 0.60 grade point average or better and have passed at least two out of the three grades ( i.e. 1st Marking Period, 2nd Marking Period, Semester Examination).

- In order to pass Physical Education a student must have a 0.60 grade point average or better.

Students who receive an Incomplete (I) for a marking period or semester grade will have two weeks from the end of the marking period or semester to complete work. Failure to do so, unless previously arranged with the administration, will result in the Incomplete becoming a failure (F).

### **SENIOR EXEMPTIONS**

Senior exam exemptions will occur provided the following criteria are met:

- The student must not have been suspended—either in-school or out of school—or cut any class during senior year.
- The student must not have been issued six or more hours of general detentions to be exempt from a year course or two or more hours of general detentions to be exempt from a semester course. A Saturday detention is equivalent to three hours of general detention.
- The student must maintain at least a “B+” average for the course with no single marking period or exam grade less than a “C” (not C-) and no grade analysis of “60” in that course or have a documented cheating incident for that course.
- The student must not have been tardy or absent more than a combined total of 10 days for a year course or tardy or absent more than a combined total of 5 days for a semester course, unless the student was receiving bedside instruction or participating in a school sponsored trip or observing bereavement days for a member of the immediate family.

No underclassmen, including those in Advanced Placement courses, are eligible for exemptions.

### **COURSE LEVELS**

The curriculum provides for a maximum of four course levels, Advanced Placement, Honors, Standard College Preparatory and Foundations. The number of levels in each department is flexible enough to meet the students’ needs. Students are assigned based on previous academic achievement, teacher recommendation and student test data. If it appears that a student has been misplaced, an opportunity will be provided for movement to a more suitable level when possible.

### **GRADUATION REQUIREMENTS**

Religion - 20 credits	English – 20 credits
Mathematics - 15 credits*	Science – 15 credits*
Social Studies – 15 credits*	World Language – 10 credits

Electives - 40+ credits

\*20 credits are required starting with the Class of 2014.

State requirements are met in the areas of physical education, health, fine, performing and practical arts, technology and career education. In addition to required courses, students are encouraged to explore through a broad elective program and an extensive array of extracurricular activities.

### **GRADING**

A	93-100	A-	90-92
B+	87-89	B	83-86
B-	80-82	C+	77-79
C	73-76	C-	70-72
D+	68-69	D	65-67
F	Below 65		

### **COURSE WEIGHTING**

<u>GRADE</u>	<u>STANDARD/FOUNDATIONS</u>	<u>HONORS</u>	<u>AP</u>
A	4.00	4.50	5.00
A-	3.67	4.17	4.67
B+	3.33	3.83	4.33
B	3.00	3.50	4.00
B-	2.67	3.17	3.67
C+	2.33	2.83	3.33
C	2.00	2.50	3.00
C-	1.67	2.17	2.67
D+	1.33	1.83	2.33
D	1.00	1.50	2.00
F	0.00	0.00	0.00

### **REPORT CARDS - INTERIM REPORTS**

Grades are issued quarterly: November, February, April and June. Interim reports are available in the fourth week of every marking period.

### **CONFERENCES**

Parent-student-teacher conferences are held twice a year. These provide an excellent opportunity for parents to discuss their student's progress with individual teachers. The conferences are scheduled one week after progress reports, so that teachers who have requested a meeting, or parents who have a desire to meet with a teacher, are afforded the opportunity. During the 2011-2012 academic year conferences will be held:

**October 11<sup>th</sup> 3:00 PM - 6:30 PM**

**March 1<sup>st</sup> 3:00 PM - 6:00 PM**

Parents are encouraged to make every effort to attend these meetings **with** their students.

### **VINCENTIAN SCHOLARS PROGRAM**

The Vincentian Scholars Program is committed to the development of the whole person through a challenging educational experience. This program is designed to help students realize the fullness of their spiritual, intellectual, artistic, physical, and social growth. A curriculum that encourages active exploration and critical evaluation of complex and diverse issues through an interdisciplinary structure which is advanced, complex and varied is offered to each student. Teaching strategies emphasize the development of higher-level thinking skills, discovery, choice and decision making. Students invited into this program for 9<sup>th</sup> and 10<sup>th</sup> grade are enrolled in at least four honors level classes and must maintain a grade point average of a 3.5 or better and Honor Roll status for at least 3 marking periods per year to remain in the program for junior and senior year. The following themes are reflected in the four grade levels:

Grade 9: Discovery

Grade 10: Exploration

Grade 11: Change/Growth

Grade 12: Journey

### **HONOR ROLL**

Each student's Honor Roll status is computed quarterly, according to the grades earned in all subjects in a given marking period. The Principal's Honor Roll consists of those students who attain an "A" in each subject. First Honors are awarded to those students who attain a 3.75 average or better with no grade lower than a B- or grade analysis of "60". Second Honors are awarded to those students who attain a 3.25 average with at most one grade of C+ or C. There can be no grade of C-, D+, D, F or grade analysis of "60".

### **NATIONAL HONOR SOCIETY**

The National Honor Society is an association whose objectives are to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote

worthy leadership and to encourage the development of character in the students of DePaul Catholic High School.

The name of the chapter is the Holy Spirit Chapter and membership is based upon scholarship, service, leadership and character. Candidates must have spent at least one semester in DePaul Catholic High School and be members of the junior or senior class. To be eligible for evaluation, juniors and seniors must have a 3.7 weighted grade point average as determined by national guidelines and the school's grading system. The election of members to this chapter shall be done by a chapter faculty council.

A member who falls below the standards which were the basis of his/her election shall be promptly warned by the advisor of the chapter and his/her case shall be passed upon by the chapter council. Members should understand fully that they are subject to dismissal if they do not maintain the standards of scholarship, leadership, service and character that were used as a basis for their selection. Students will be given limited warnings during their membership, but in the case of a flagrant violation of school rules or civil laws, a warning is not required for dismissal. In either case a "due process" hearing will be held as guaranteed under the 14th amendment of the U.S. Constitution. The member will be notified of the action being contemplated, the reasons for the action, the date and time of the hearing, and the opportunity for the member to respond either in writing or orally. Once a member is dismissed, he/she is ineligible for future membership in the National Honor Society.

### **THE SELECTION PROCESS**

Cumulative grade point averages (GPA) are calculated for juniors after midterm exams in January. Students who have the required GPA of 3.7 will receive a letter and packet of information. The required GPA is based on the weighted grade system, which provides the students in honors and/or Advanced Placement (AP) courses with a potential of over 4.3. The required 3.7 also provides an opportunity for students who are not in any honors or AP courses to be eligible for selection.

Students who are eligible must then decide if they wish to have the faculty and administration further evaluate their candidacy. If so, they must write a letter of intent and complete the "Student Activity Information Form." These documents are carefully reviewed by the NHS Faculty Council members.

Interviews are set up with each candidate and a council member. All staff members are asked to evaluate the candidates on leadership and character. These evaluations along with the interviews and any previous records of

misconduct are reviewed and discussed by the council members. At the conclusion of each candidate's evaluation, the council members will vote for selection, deferral or non-selection.

Membership in the National Honor Society is an honor bestowed upon students who meet the high standards in scholarship, leadership, service and character known to this Society. Therefore, all should be aware that scholarship is but 25% of what will be evaluated during the process of selection and that all four qualities of scholarship, leadership, character and service must be demonstrated.

The necessary high standards are met when:

1. An excellent academic average is achieved and maintained
2. Positive leadership qualities are exemplified
3. A history and willingness to volunteer time to assist others is in evidence
4. The principles of morality and ethics are upheld

Many students demonstrate one, two or even three of these fine qualities, and are to be admired and commended for such. It must be noted, however, that all four are necessary for selection. The GPA is the starting point of the process since it is the most measurable quality, but it does not weigh any more than the others.

### **DPCHS WORLD LANGUAGES HONOR SOCIETY**

Sponsored by DePaul Catholic High School, the World Languages Honor Society was established having a two-fold purpose: (a) to promote interest in the study of the various languages and cultures of the world and (b) to give recognition to scholarship achievement in the study of these languages.

#### **Membership**

Membership shall be restricted to juniors or seniors currently enrolled in the third year, or higher, of study in Italian, French, Spanish or Chinese.

Candidates must (a) have achieved an average of B+ or above in their current World Language course of study; (b) maintain a GPA of 3.0 or above and (c) be a member in good standing of the DePaul Catholic community.

Students may continue their active membership for one year after the cessation of their study of their chosen language.

In order to maintain active membership, students must attend the monthly meetings of the society and participate in the activities of the society as outlined

below. Candidates shall be nominated by the faculty of the World Languages Department of DePaul Catholic High School and approved by the Dean of the Department.

**About the Society**

The DPCHS World Languages Society shall extend recognition to outstanding students of Italian, French, Spanish and Chinese through:

- a. the certificate of membership that represents a visible reward for achievement;
- b. the ability to include membership status on academic transcripts;
- c. the induction ceremony, a noteworthy event honoring new members;
- d. the wearing of the white, green and gold at graduation that brings honor to the student through recognition of the DePaul Catholic High School colors intertwined with the gold of achievement.

**Activities**

The Society may engage in any of the following activities:

- 1. Cultural
  - a. Discussion sessions on cultural topics
  - b. Excursions to cultural events within the broader community
  - c. School-wide film festivals of short films in various languages
- 2. Social
  - a. Induction ceremony and regular meetings
  - b. Planning and execution of the Multicultural Dinner
  - c. Correspondence with pen pals in other countries
- 3. Service
  - a. Tutoring of fellow students in need
  - b. Maintenance of display bulletin boards
  - c. Pertinent articles for school publications

**STUDENTS/STARS OF THE MONTH**

Students on all grade levels will be honored as Students of the Month. All staff, club moderators and coaches are asked to nominate those students who have demonstrated outstanding achievement in academics, athletics, behavior, and service to the community. Each student should exemplify the ideals of DePaul Catholic High School: love of God, honesty, respect for the dignity of the individual and commitment to personal excellence.

### **STUDY HALLS**

**CLASSROOM/ASSEMBLY ROOM:** Students are to come prepared to work independently and silently for the entire period.

**CAFETERIA:** During studies held in the cafeteria, students may make use of the soda/snack machines. No games may be played. The cafeteria is to be left in order at the end of the period.

### **MEDIA CENTER**

The library media center is a collaborative space which houses several thousand books and videos related to the curriculum and interests of the students. The media center contains current young adult and fiction titles, nonfiction books on a variety of subjects, and many DVDs and professional teacher materials.

The media center is also equipped with wireless Internet access and a ceiling-mounted data projector and screen for group presentations. Online article databases and resources are available through library websites, and passwords for these valuable resources may be obtained from the library or through subject area teachers.

The DePaul Catholic library media center partners with the Highlands Regional Library Cooperative and the New Jersey State Library to share materials among local libraries and to assist with answering questions of any kind. Library materials may be borrowed by faculty, staff and students; all are reminded to sign materials out appropriately and return them in a timely manner. The complete cost of any item will be charged to any teacher or student who returns a book in damaged condition or who fails to return any library book borrowed.

Suggestions and ideas for items to purchase are invited year-round, and a variety of reading activities and programs are available to interested students. Please inquire at the library media center for further information.

### **ACADEMIC PROBATION**

Any student who fails two or more subjects for the marking period and/or semester will be placed on academic probation for the following marking period. The purpose of academic probation is not to remove students from DePaul Catholic, but rather to provide incentive for study. Academic probation should be regarded as an intensive supervisory condition; it is not designed to be punitive. The fact of probation does not appear on any record or transcript sent from the school.

Parents, teachers, coaches, advisors and counselors make extra efforts to work with these students to help them improve. The following guidelines are to be followed regarding academic probation:

### **Student Responsibilities**

1. Students will be required to demonstrate academic improvement in keeping with their potential.
2. Students must be willing to accept the conditions of academic probation.
3. Students on repeated academic probation may be ineligible to participate in athletics or other extra-curricular activities for the duration of their probation as set by the administration.

### **Teacher Responsibilities**

1. Teachers of students on academic probation will contact the student's guidance counselor at regular intervals.
2. Teachers, coaches and advisors will suggest plans to help the student demonstrate academic improvement in keeping with their potential.

### **Counselor Responsibilities**

1. Counselors will be required to meet with students every two weeks to evaluate the plans in effect to help the student demonstrate academic improvement in keeping with their potential.
2. Counselors will contact parents following student conferences if necessary.

### **Parent Responsibilities**

1. Parents are strongly encouraged to attend Quarterly Teacher Conferences.
2. Parents are strongly encouraged to schedule conferences with counselor and teachers as needed.
3. Parents are encouraged to use PowerSchool to regularly monitor their student's academic progress. They are asked to e-mail or call faculty immediately regarding any concerns.

## **STAND TALL PROGRAM**

Stand Tall is a voluntary approach to drug prevention and is open to all students and staff. By joining Stand Tall, members pledge to remain drug-free and voluntarily agree to submit to random drug testing throughout the school year.

The administration and staff of DePaul Catholic High School fully support a **zero tolerance** for anyone who distributes, sells, or uses drugs on school property or at school related activities. In speaking with our students and their parents we believe a zero tolerance policy is not enough. Stand Tall provides the students with an opportunity to take a personal stand against drugs and related activities. By standing tall, each student is able to join with other students and model drug free behavior in a supportive setting.

We hear from students that they are exposed to drugs and drug related activities off campus and often at a very early age. It is frightening and overwhelming. Many struggle with saying no; many want to be able to resist the pressure to experiment. Stand Tall lets a DePaul Catholic student know he/she is not alone in making right choices.

How voluntary is voluntary? The program is truly voluntary. Parents/Students are encouraged to make this decision together. The Stand Tall program respects privacy. The testing is confidential. Each participant is assigned a number. This number is confidential, known only to the nurse and program moderator. Great care is taken to respect the confidentiality of each member.

What is the process? Student and parent sign the Stand Tall Contract. Each student is assigned a number and that number is used to identify the specimen screened. A baseline urine sample is taken each September. Students may sign up at anytime and a baseline is scheduled that week. Random testing begins following the completion of the baseline testing.

How will random testing be conducted? Each week a predetermined number of members will be drawn. When a student's number is drawn, he/she will be brought to the on-campus test site. At that time they will provide a urine sample which will be immediately screened and labeled by the nurse. Positive readings will be immediately sent to a certified laboratory for additional analysis and the results will be shared with the principal by the nurse. Upon the completion of the testing, student numbers will be returned to the pool of participants. It is possible to be tested numerous times in a given year.

What if a student screens positive? First, parents will be notified. Additionally, a second, more sophisticated analysis will be conducted by a licensed laboratory. The lab will analyze the anonymous specimen and explain if a "false positive" has occurred. If the lab confirms the presence of drugs, or the student admits to drug use, the student and his/her parent(s) or guardian will be required to attend a conference with the administration. At that time the parent will be asked to sign a contract requiring the student to participate in counseling provided by a school approved program. The student will also be required to submit to weekly testing for the duration of his/her attendance at DePaul Catholic. Failure to comply is grounds for dismissal.

Can a student refuse the random test? In as much as the student and parent volunteered, if he/she refuses to take the random test, the student will be treated as if he/she has tested positive and will be required to meet with the administration as outlined above. In addition, any student who tampers with a sample or who tests positive for a detoxifying agent will be considered to have

screened positive, and will be required to meet with his/her parents and members of the administration to discuss disciplinary action. If this is the first time this situation occurs, it will be considered a first positive.

If there is no temperature reading when the student is screened a second sample will need to be obtained on the same day. Any student caught providing urine to another student is considered tampering and will meet with his/her parents and administration to determine appropriate disciplinary actions. A second positive result from a school-administered or counseling administered drug test will result in the student's dismissal from DePaul Catholic High School. What if a student is taking medication? At the time of the test, the nurse asks this question of the student and the answer is noted.

The student and his/her parent(s) or guardian sign only once. Parents can request their student be removed from the program after a conference with the principal has taken place, and this request to be removed is put in writing. Once an initial positive result has occurred, the student must remain in the program for the duration of his/her attendance up to and including graduation from DePaul Catholic High School. Students are given incentive rewards for signing up. Throughout the year, special drawings are held and a prize is given to a Stand Tall member. Additional information regarding Stand Tall can be obtained from Mrs. de la Motte, the Stand Tall Program Coordinator.

### **NEW JERSEY DRUG LAWS**

All schools in the Paterson Diocese are in compliance with the Comprehensive Drug Reform Act and have the Model Agreements For School Zone Enforcement signed by the County Prosecutor and Diocesan Superintendent of Schools. These agreements are designed to ensure the cooperation between law enforcement and education in protecting the educational environment. Prohibited within the school zone area are controlled dangerous substances (illegal drugs, drug paraphernalia, anabolic steroids, alcohol), weapons and firearms. In the event that a student is found with such dangerous materials, the designated school official will follow the procedures clearly identified in the model agreements and call law enforcement authorities.

The State of New Jersey has passed legislation designating the area within 1000 feet of school property as a Drug Free Zone. In a Drug-Free School Zone:

1. Any adult convicted of dealing or passing any type of illegal drug, other than marijuana, will get three years in prison without parole.
2. Any adult convicted of dealing even a small amount of marijuana will get one year in prison without parole.

3. Anyone convicted of passing a drug could be considered a dealer and therefore subject to prison without parole.
4. Anyone convicted of simply having any type of illegal drug in a Drug- Free School Zone will have to do 100 hours of community service.

Be aware that under the law an adult is someone 18 years old and over. In addition a juvenile, 14 years old and over, can be treated as an adult in an adult court. In addition, anyone convicted of any drug offense will automatically lose his/her driver's license. Anyone under 17 years of age who is convicted of any drug offense will not be able to get his/her driver's license for at least six months after turning 17.

### **SCHOOL DRUG AND ALCOHOL POLICY**

Whereas the use of alcohol/drugs constitutes a physical and mental risk for both the consumer and the community, the use, possession, and/or distribution of alcohol/drugs will not be tolerated at DePaul Catholic High School. DePaul Catholic High School prohibits the possession, consumption, or distribution of alcohol/drugs in the school buildings, on the school grounds, on school transportation, or at any school sponsored function. DePaul Catholic High School will work with the local police department to enforce the laws of New Jersey concerning use, possession or intent to distribute alcohol/drugs.

Any student who shall possess or sell narcotic drugs as defined in New Jersey Statute A24:18-2, or hypodermic syringe or needle or prescription or any hallucinogenic substance, or any other controlled substance, or who shall have in his/her possession any type of drug related paraphernalia may be dismissed from the school.

**Any student at DePaul Catholic High School who seeks help for an alcohol /drug problem will be provided with assistance by the Administration and Guidance Department for securing treatment.**

### **DRUG AND ALCOHOL TESTING**

DePaul Catholic High School has the right to require that a student be tested for drug and/or alcohol abuse, if there is a suspicion of such abuse, either in school or at a school-sponsored event. If there is failure to comply with this request by either the parent/guardian or the student, the school has the right to ask the student to terminate his/her education at DePaul Catholic.

If the student tests positive, in order to remain enrolled at DePaul Catholic High School, the parents and student must:

a) Meet with the principal to establish a contract for mandatory drug counseling by a substance abuse or family counselor approved by the school. He/she will remain a full time student at DePaul Catholic unless the counseling group believes that the student should submit to full-time drug rehabilitation in a separate facility.

b) Accept the requirement that the student submit to periodic testing for the duration of the student's attendance at DePaul Catholic. The student who tests positive the first time will be given a period of twenty (20) days from the date of the contract to become drug free.

A second positive result from a school-administered or counseling-administered drug test will result in the student's dismissal from DePaul Catholic High School.

Any failure by the student, parent, or guardian to abide by any portion of the contract will result in dismissal from DePaul Catholic High School. The parent or guardian will be responsible for payment for any school required testing and/or counseling.

### **SMOKING AND USE OF OTHER TOBACCO PRODUCTS**

Since smoking and the use of other tobacco products may be hazardous to health, students are forbidden to have smoking materials, chewing tobacco, smokeless tobacco (snuff) or other tobacco products in their possession, or to smoke or use other tobacco products in the school buildings, on the school grounds, or at school sponsored activities, when traveling on public or private buses to and from school, and while in school uniform. Students violating this rule shall be suspended for two days. This rule applies to tobacco in any form.

**Smoking on school grounds is a violation of NJ State Law PL201.**

### **MEDICATION**

#### **Students May Not Carry Medication With Them**

**Any prescription or over-the-counter medication, including Tylenol, Advil, DayQuil etc.** to be taken during school hours **must be accompanied by written instructions** from the prescribing doctor and a note from the parent giving permission for the school nurse to administer the medication to the student. Authorization forms for the doctor and parent are available in the nurse's office or they can be downloaded at [www.depaulcatholic.org](http://www.depaulcatholic.org). On the left side, click on "Health Office/Forms" and then in the "Health Form" section click on "Medication Authorization Form." This form can be faxed to your physician and back to our office (fax #: 973-694-6232).

**All medication must be kept in the nurse's office.** The only medication that may be carried on a student is an inhaler or an Epi-pen and only after the proper

documentation is completed. Authorization forms for the doctor and parent are available in the nurse's office.

### **INJURIES AND ILLNESS**

Students who are injured or who become ill while in school must report to the clinic after notifying their teacher and securing a hall pass. No student is allowed to leave the school without permission from the office. In the case of injury, the student and the moderator present must complete an insurance form at the time of injury. Students should be familiar with the locations of their parents during school hours so that they can be contacted using the school's phones, not personal cell phones. Students are not to contact or instruct parents to pick them up due to illness unless directed to do so by an administrator or school nurse.

Any student requiring crutches or a cane, or wearing a cast, brace or sling, must have a note from their physician stating the reason for the device and an approximate timeframe for how long the device will be required. Once recovered, a note stating the student is cleared to return to gym and/or sports participation will be required. Anyone, 18 years old or older, who is coming to school to pick up a student who is ill must report to the attendance office and sign the student out before the student is released.

### **CHRONIC CLINIC VISITS**

Valuable classroom time will be lost whenever there are frequent visits to the nurse's office. A phone call or a letter will be sent home stating the frequency and chief complaints of the student's visit. The purpose of this communication is to inform the student's parents of any health concerns or possible avoidance of classroom participation on the part of the student. It may also be recommended that an evaluation be completed by his/her physician as soon as possible, so that the student's needs may be met in the best way possible.

### **SCHOOL ANNUAL PHYSICALS & SPORTS PHYSICAL REQUIREMENTS**

To properly care for the health and safety of your child and to meet the requirements of DePaul Catholic High School/Wayne Board of Health, a complete annual physical examination is required of all students each year and is valid for one full year (365 days) for both school/field trips and sports requirements.

Your child will not be allowed to enter this school if these forms are not in place by the first day of school in September. Therefore please mail, fax or personally deliver these forms to our health office as soon as possible. These forms can be downloaded from the DePaul Catholic website ([www.depaulcatholic.org](http://www.depaulcatholic.org)) and on

the left side, click on "Health Office/ Forms". There you may click on these PDF forms for printing (under the "Form" section).

Parents/Guardians must fill out Part A: Health History Questionnaire of the Annual Athletic Pre-Participation Physical forms. Please note the last page (NJSIAA Steroid Testing Policy) does not need to be signed if your child is not participating in a sports activity. (This form must be submitted every time a student wishes to try-out for any type of sports activities).

Part B: Physical Evaluation of the Annual Athletic Pre-Participation Physical forms must be completed by your child's physician. Many doctors will ask that Part A is filled in and submitted with Part B before he/she will finalize Part B. We recommend that you make a copy for your own records.

If a student also wishes to participate in sports activities, an additional form is required and can also be downloaded from our website. This form is called "Sports Emergency Form" and both sides should be completed before returning.

All necessary forms must be submitted at least one week prior to tryouts/practice (whichever comes first) or clearance cannot be guaranteed in time for participation.

### **ATTENDANCE**

The importance of student attendance cannot be overemphasized. A parent or guardian must notify the school office (973-694-3702) by 8:30 AM when a student is absent. In the event of a prolonged absence, the school should be kept informed of the student's progress. Upon return to school, the student must present a note signed by his/her parents or guardian which states the date(s) and reason(s) for his/her absence. Medical notes must be received within two weeks of the doctor visit. Post dated notes will not be accepted as a medical excuse after that time. Any foreseeable absence or request for early dismissal from school must be authorized at least one day in advance by the school office. If it is necessary for a student to be dismissed early and that student is driving him/herself, both a note AND a phone call from a parent/guardian are required. Verbal confirmation is required for a student to be granted permission to drive in any early dismissal.

Students who are absent for any reason will be responsible for making up all work missed (tests, homework, notes, etc.). This make-up work should be done as soon as possible, but must be completed by the end of the marking period; otherwise an incomplete grade will be given.

The approved Diocesan Education Council attendance policy is as follows: The New Jersey Statutes on Education (18A-38-25, 38-26, 38-27) provide for compulsory attendance by all children between the ages of six and sixteen, but the responsibility for compliance belongs to the parents. The school is required to keep an accurate record of daily attendance, tardiness and absences. All entries in the Attendance Record shall be made only by a teacher or school clerk designated by the Principal. In order to enforce the law, it is reasonable for the school to establish policies and regulations governing student attendance.

We believe that regular attendance and participation in classes along with interaction between student and teacher, as well as the interaction among students are a vital and integral part of the learning process. Attendance is seen as a means of serving educational ends.

Frequent absence from school disrupts the continuity of the instructional process. Innovative curricular plans and the newest instructional techniques have little value if the student is not in school to take advantage of them. Chronic absences limit accomplishments and reinforce a habit which will handicap the individual in future education or employment. Research indicates that there is a close relationship between a student's attendance and his/her academic and disciplinary performance.

In an effort to reduce the incidence of unexcused absences, which are not related to illness or severe family problems, and recognizing the effects of poor attendance on educational development, the Diocesan Education Council established the following attendance policy:

### **CUMULATIVE ABSENCES**

Cumulative absences will include full-day absences, truancy from school, and absences from an individual course. A Parent's/ Doctor's note is required to readmit a student to school after a full-day absence. The student will be responsible to make up all course work missed during the absence.

- Students may be denied credit in a scheduled course after their absences exceed the following limits:
  - Marking period course-5 days-no credit for marking period.**
  - Semester course-10 days-no credit for semester.**
  - Full year course-20 days-no credit for full year.**
- The report card and permanent record will reflect a grade of "F due to excessive absences." In addition, the student may be subject to dismissal

from school unless the days exceeding twenty are made up in summer school.

- In cases where dismissal occurs, the administration shall determine what grades should be recorded on the transcript.
- The subjects in which a student receives a grade of F due to cumulative absences, whether required or elective shall be made up according to local school policy.
- Appeals for exceptions to loss of credit and failure for the course(s) due to excessive cumulative absences should be made to the school administration.
- A student must be in attendance a minimum of four (4) hours in order to receive credit for a full-day. Anything less than four (4) hours will be decided at the discretion of the administration.
- **Physicians' or dentists' notes should be presented to the attendance office on the first day that a student returns to school.**

#### **LATENESS**

If the student arrives late to school, he/she should report directly to the attendance office for an admit slip and then report to class according to his/her schedule. A student who arrives after the end of third period is considered absent for half a day. If this absence is not pre-excused, the student is ineligible to participate in any after school sport or activity that day. The above conditions are also true for a student who arrives on time in the morning, but who leaves school before fifth period. A student, who arrives late to class with less than half of the class time remaining, will be marked absent from that class.

**Chronic lateness to school or to class will not be tolerated.** Four lates to class will be counted as one day of absence from that class and will also incur a general detention. Five lates to school, regardless of reason, will result in a Saturday detention; five lates to class, regardless of reason, will result in a Saturday detention. Six to nine lates to school or six to nine lates to class will incur a one-hour after school general detention for each occurrence. Ten lates to school or 10 lates to class will result in an additional Saturday detention. The pattern will continue in this fashion, i.e., every multiple of 5 lates to school or 5 lates to class will result in a Saturday detention. If this policy does not result in the student arriving to school and/or classes on time, a conference with the parents and the administration will occur and additional consequences will ensue. Penalties may include loss of driving privileges and/or in-school suspension. **Note: A student who is absent from homeroom is considered late to school.**

### **WITHDRAWAL FROM SCHOOL**

Whenever a student withdraws from DePaul Catholic High School or terminates his/her enrollment for any reason other than graduation, the parent/guardian must come to the school for an exit conference with a member of the administration or Guidance Department, as specified by policy of the School Office of the Diocese of Paterson. A form stating the reason for the withdrawal must be completed and signed by the parent and the school representative. This form is filed with the Diocesan School Office, and does not become a part of the student's cumulative record. **Transcripts will not be released until this form is filed with the Principal.**

### **SCHOOL CLOSINGS/DELAYED OPENINGS**

In the event of school closings or delayed openings, the Honeywell Alert System will be activated. The school office phone (973-694-3702) will also provide a recorded message with the status. DePaul Catholic will use a delayed opening system. When possible, due to inclement weather, school will open 90 minutes later. It is the responsibility of the parent(s) to watch for local district school closings or delays that may impact transportation service to DePaul Catholic.

### **DISCIPLINE**

#### **GENERAL CONDUCT**

All students are expected to act in a respectful and self-disciplined manner at all times, both on and off campus. Behavior which violates the dignity of any individual is a breach of our mission statement and as such will not be tolerated. Behavior that has a serious effect on maintaining school order and discipline or is damaging to the reputation of the school will not be condoned. Students who exhibit negative behavior are subject to one or more of the following disciplinary actions.

#### **DETENTION**

General Detention is held Monday - Friday 6:30 AM - 7:15 AM and 2:50PM – 3:50 PM. General Detentions are issued for the following infractions: HABITUALLY LATE TO SCHOOL OR CLASS, INAPPROPRIATE LANGUAGE OR BEHAVIOR, OR DRESS CODE VIOLATIONS.

#### **SATURDAY DETENTIONS**

Saturday detentions will be assigned to those students who fail to attend a general detention in a timely manner, have accumulated an excessive number of general detentions or are chronically late to school or class. A student will incur a Saturday detention when he/she is late to school or late to class every multiple of five times. Saturday detentions will be held from 7:00 A.M. to 10:00 A.M. In addition, the student will be issued a fine as stated: 1<sup>st</sup> offense in a

quarter: \$15; 2<sup>nd</sup> offense in a quarter: \$25; 3<sup>rd</sup> offense in a quarter: \$40; 4<sup>th</sup> and subsequent offenses in a quarter: \$65. The fine must be paid at the time of detention or the student will not be admitted. Failure to attend a Saturday detention will result in further disciplinary action up to and including suspension. If the student is an athlete or participates in an activity, the detention obligation must be met before he/she can participate in their respective activity that Saturday. Students who do not show up for detention will serve an in-school suspension on the first day back to school.

### **TRUANCY**

Truancy from class or school is subject to appropriate disciplinary action. A mandatory eight hours of community service and one day of in-school suspension will be assigned for any day truant. Truancy from class will result in a minimum of two hours of community service and a Saturday detention. Repeated truancy may result in additional in-school suspension, a failing grade, loss of credit, and/or dismissal from DePaul Catholic.

### **IN-SCHOOL SUSPENSION**

Students may be assigned in-school suspension when the administration determines that their presence in class is causing other students to be denied their right to learn or when a student refuses to follow school rules on a regular basis. The length of in-school suspension will be determined by the administration.

### **OUT-OF-SCHOOL SUSPENSION**

Administrators may issue a suspension and/or community service to students for major offenses such as: SMOKING, FIGHTING, STEALING, DRUG AND/OR ALCOHOL ABUSE, DISRESPECT OF AUTHORITY OR OTHERS, DELIBERATE DAMAGE TO SCHOOL PROPERTY, ETC.

**THE GRAVITY AND/OR REPETITION OF MAJOR OFFENSES MAY WARRANT EXPULSION.**

**Student Threats** - Threats can take one of the following forms: verbal, physical, written or with a weapon. **All threats will be taken seriously.** Students who make threats may be suspended from school and may be required to have a psychiatric evaluation. The student can return to school only if he/ she presents a written statement indicating he/she is ready to return to school and the administration is willing to have the student return.

**Weapons/Explosives** - Students found with explosives or any item which could be considered a weapon under New Jersey statutes in his/her possession in the school building, on school grounds, on school buses or at school activities may

result in expulsion. New Jersey statutes define firearms to include BB guns, air guns, and unloaded and inoperable guns.

**Fire Alarms** - Any student sounding a fire alarm without the immediate and present danger of a fire, or who tampers with fire extinguishing or detection equipment will be expelled from the school.

### **SEXUAL HARASSMENT STUDENT TO STUDENT**

The schools in the Diocese of Paterson strive to maintain a learning and working environment which promotes respect for the human dignity and personal value of each member of the community. Our mission is to proclaim the Gospel values and create an atmosphere free from violence, personal abuse or any other form of harassment. The school community must work to promote a climate that engenders mutual respect and deep compassion for all its members as unique gifts from God. Each member of the community has the responsibility to maintain acceptable standards of personal behavior that ensure an environment free from intimidation, harassment, bias or prejudice.

Therefore our policy is as follows:

**Threats of violence and other forms of abusive expression, physical harassment, corporal punishment, use of inappropriate sexual words, actions or innuendoes and comments directed at a person's gender are inappropriate and will not be tolerated.**

The schools in the Diocese of Paterson are committed to maintaining a nonviolent, non-harassment environment. Violations of this sexual harassment policy will be treated seriously and as a significant disciplinary matter. Sexual harassment consists of UNWELCOME sexual advances, requests for sexual favors, repeated derogatory sexist remarks, and other verbal, written, visual or physical conduct of a sexual nature directed toward another human being.

Sexual harassment includes, but is not limited to:

**VERBAL:** Sexually demeaning comments, sexually explicit statements, questions, slurs, jokes, anecdotes, or epithets.

**WRITTEN:** Suggestive or obscene letters, notes, computer terminal messages, or invitations.

**VISUAL:** Leering, gestures, display of sexually suggestive objects or pictures, cartoons, or posters.

**PHYSICAL:** Sexual assault, touching, impeding or blocking movement.

**In addition, DePaul Catholic High School is in full compliance with the Anti-Bullying Laws of the State of New Jersey.**

### **AUTOMOBILES**

No student is allowed to drive to school without permission obtained from the administration. The student must first present a completed parking registration form from his/her parents or guardian requesting driving privileges. Upon completion of this registration form and payment of the fee, permission will be given. The fee for parking is \$200 a year (based on \$20 a month), which must be paid in full. A parking permit will be issued to the student that must be hung from the rear view mirror. A driver must have previous written permission on file in the main office from passengers' parents as well as his/her own to drive any student to or from school. This includes early dismissal for inclement weather. Students are not permitted to go to their cars during the school day unless supervised by an administrator. Pursuant to the provisions of P.L. 2009, c.37, known as "Kyleigh's Law," effective May 1, 2010 all drivers under age 21, who are subject to the requirements of New Jersey's Graduated Drive License (GDL), which includes those drivers possessing a special learners permit, examination permit or probationary (formerly provisional) license, must display a reflectorized decal on each license plate (front/back) of any motor vehicle they operate.

Driving and parking privileges can be suspended or revoked at any time for the following reasons:

- Permit not visible - one week loss of driving privilege
- Loud music on school grounds - one week loss of driving privilege
- Failure to maintain 10 MPH speed limit when conditions permit - one month loss of driving privilege
- Failure to maintain 5 MPH speed limit when rain, snow or ice are present- one month loss of driving privilege
- Driving unauthorized passengers to school—one week loss of driving privilege. Unless over age 21, New Jersey GDL drivers may drive only **one** additional passenger unless accompanied by a parent or guardian.
- Driving the wrong way when arriving or departing school grounds or crossing the grass median - driving privilege will be revoked permanently.

### **BUS BEHAVIOR**

All students who travel on the school buses are expected to be courteous to their fellow students and the bus driver at all times. Smoking, fighting, harassing

and littering on the buses are forbidden. Students may lose their bus riding privilege for inappropriate behavior.

### **FOOD, BEVERAGES, GUM**

In order to maintain the cleanliness and order of our school facility, no food or beverage is allowed to be consumed outside of the cafeteria; this includes the hallways and classrooms. **No gum chewing is allowed at any time. Water bottles are not allowed outside of the cafeteria during the school day.**

### **PUBLIC DISPLAYS OF AFFECTION**

The school is an inappropriate setting for excessive public displays of affection between students. Students who need to be reminded of this will be subject to disciplinary action.

### **CELL PHONES, BEEPERS, PAGERS, OTHER ELECTRONIC DEVICES**

Cell phones may be carried, but must be **off and out of sight** during the school day. Students may report to the main office to make an emergency phone call during the school day. Failure to follow these guidelines will result in the following:

**First offense:** Confiscation of the phone, a \$10 fine and a one hour general detention.

**Second offense:** Confiscation of the phone, a \$25 fine and a Saturday detention.

**Third offense:** Confiscation of the phone, a \$25 fine and a conference with the parents.

**Fourth offense:** Confiscation of the phone until the end of the school year, a \$50 fine, and one day of In School Suspension.

**Picture phones and video-recording devices will be construed as an invasion of privacy and may not be used on school grounds at any time.**

Student use of beepers, pagers or other electronic devices in school is forbidden. Any of the above found in the school will be confiscated, and the parents will be notified by the administration.

Other electronic devices, such as I-Pods or disc players may not be used during regular school hours. The following is an excerpt from the New Jersey Criminal Justice Code: **2C:33-19 Possession of Remotely Activated Paging Device by a Student** Any person enrolled as a student in an elementary or secondary school, who knowingly and without the express written permission of the school board, its delegated authority, or any school principal, brings or possesses any remotely activated paging device (beeper) on any property used for school

purposes, at any time and regardless of whether school is in session or other persons are present, **is guilty of a disorderly persons offense**. No permission to bring or possess any remotely activated paging device on school property shall be granted unless and until a student or parent shall have established to the satisfaction of the school authorities a reasonable basis for possession of the device on school property.

**2C-33: 18 Use of Remotely Activated Paging Devices by a Minor**

a. A person shall not sell, lease, give or otherwise provide a remotely activated paging device (beeper) to a person under 18 years of age, except as permitted in subsection B. A person who knowingly violates this section shall be guilty of a disorderly persons offense.

b. The above does not apply if a beeper is sold, leased, given to a person under 18 years of age who is authorized to possess a beeper: 1. by a physician or surgeon during a course of medical treatment or 2. by an owner or operator of a legal commercial enterprise during the hours of employment. Written authorization must be in the possession of the person who is under 18 at all times while in possession of the beeper. Any beeper possessed in violation of this law will be seized by the State or any law enforcement officer.

**DRESS CODE**

The DePaul Catholic student is expected to dress neatly and modestly for school. Bizarre or unkempt appearance is not in keeping with the uniform policy established for boys and girls. General Detention will be issued for all dress code violations. Persistent violations of the dress code will result in students being sent home, suspended, and ultimately removed from the rolls.

**Students must come to school dressed in conformance with the following code:**

**GIRLS**

**Shirt**

DePaul Catholic polo shirt (in green or white) long or short sleeves, properly sized, worn with sleeves rolled down. Starting with the 2008-2009 school year, uniform shirts are banded along the bottom. Present students who have previously purchased uniform shirts without the band will be allowed to wear these but if new shirts are purchased, they must be banded. T-shirts worn under the uniform shirt must have no visible writing and may not extend beyond the uniform shirt.

### **Optional Sweater**

Choice of: Regulation V-neck or cardigan long sleeve sweater or V-neck vest in green, gray, or navy blue. No other sweater or jacket may be worn during school time, with the exception of the senior fleece.

### **Skort/Pants**

Starting with the 2010-2011 school year, girls were required to wear the regulation khaki or navy blue skort or khaki or navy blue uniform pants. Present students who have previously purchased uniform skirts will be allowed to wear them but should a replacement be needed, the skirt must be replaced with a skort or pants. A modest length no higher than 3 inches above the knee is required. **If a student is corrected for skirt or skort length, she may be required to wear the khaki or navy blue uniform pants instead of the skirt or skort.**

Pants must be properly hemmed and fitted. Torn, cut, or ripped pants are not permitted. Pants must be purchased at Co-Ed Uniform Company.

### **Tights/ Socks**

Non-patterned solid green, gray or navy blue tights must be worn with the skort/skirt. Socks or tights must be worn with the uniform pants.

### **Shoes**

Two styles of shoes are available for the girls and must be purchased from the Co-Ed Uniform Company.

### **Grooming**

Girls' hair must be neat, well groomed and of a natural color. No hats, bandanas or body pierced jewelry except earrings are to be worn. Nose rings, navel rings, tongue rings, gaping holes, or other piercings are not permitted.

Tattoos must be covered when representing De Paul Catholic.

## **BOYS**

### **Shirt**

DePaul Catholic polo shirt (in green or white) long or short sleeves, properly sized, worn with sleeves rolled down. Starting with the 2008-2009 school year, uniform shirts are banded along the bottom. Present students who have previously purchased uniform shirts without the band will be allowed to wear these but if new shirts are purchased, they must be banded. T-shirts worn under the uniform shirt must have no visible writing and may not extend beyond the uniform shirt.

### **Optional Sweater**

Choice of: Regulation V-neck or cardigan long sleeve sweater or V-neck vest in green, gray, or navy blue. No other sweater or jacket may be worn during school time, with the exception of the senior fleece.

**Pants**

Choice of: Regulation navy blue, gray or khaki pants with belt. Pants must be properly tailored. Torn, cut, or ripped pants are not permitted. All pants must be purchased at Co-Ed Uniform Company.

**Socks**

Socks must be worn.

**Shoes**

Two styles of shoes are available for the boys and must be purchased from the Co-Ed Uniform Company.

**Grooming**

Boys' hair must be neat, of moderate length, and of a natural color; Mohawks and/or faux-hawks are NOT permitted. Short dreadlocks or braids are permitted. Students who are spoken to about hair length and condition will be given one day to comply or face suspension. No hats, bandanas or body pierced jewelry are to be worn. Nose rings, navel rings, tongue rings, gaping holes, or other piercings are not permitted. Tattoos must be covered when representing DePaul Catholic. Face and neck must be clean-shaven. Sideburns must be neat and trimmed and not extend beyond the bottom of the ear. Students who are instructed to shave will pay \$ 5.00 for a razor. Repeated offenses may result in suspension.

**The administration reserves the right to decide on the appropriateness of the length of hair.**

Students who must be out of dress code for medical reasons should note the following:

1. A note from your doctor indicating the reason and duration must be on file with the nurse. Parental notes will not be accepted.
2. Only DePaul Catholic sweats, in excellent condition, may be worn in place of a uniform skirt, skort or pants.

**Seniors** - Class of 2012 will have the option of a special senior polo shirt.

**Enforcement Policy**

Students will be sent home for flagrant or repeated dress code violations. **The administration reserves the right to decide on the appropriateness of the dress code.** Any student suspended for dress code violations will be expected to attend a meeting with his/her parents and the administration to discuss further disciplinary action.

All pants, skorts, shirts, shoes and sweaters must be purchased at:

**CO-ED UNIFORM COMPANY**

Elmwood Shopping Center, Rt.4

Elmwood Park, NJ 07407 Tel. 201-796-4220  
You may order on line at: [www.coeduniform.com](http://www.coeduniform.com)

### **DRESS CODE FOR SPECIAL EVENTS**

All students are expected to dress appropriately for all school sponsored events, including special liturgies, academic and athletic awards nights, and school dances. Appropriate dress includes collared sport/dress shirts and clean, fitted pants. T-shirts, jeans, shorts, torn or ripped pants are not acceptable. Girl's skirts must be of modest length and midriiffs and shoulders must be covered. DRESS TO IMPRESS.

### **SCHOOL STORE**

Gym clothing and assorted DePaul Catholic products can be purchased at the front desk on a daily basis. The school store, located outside the cafeteria, is open on Back to School Nights and Parent-Teacher Conference Days.

### **PUPIL ASSISTANCE COMMITTEE ( PAC )**

The DePaul Catholic High School PAC functions to coordinate intervention and assistance for students with school-related difficulties by identifying, assessing, referring, and monitoring the progress of these students.

Any staff member may refer students to PAC by using a referral form obtained in the faculty handbook. Parents may request that their son or daughter be reviewed by PAC by contacting their child's guidance counselor. Self-referral forms are available in the guidance office for those students who feel the need for help.

Committee representatives from the administration and guidance staff will meet daily to review referrals and direct them to the appropriate venue. Possible actions to be taken include:

1. Consulting with the student and/or parent
2. Sending a behavioral checklist to the student's teachers and guidance counselor
3. Assigning a faculty mentor and/or peer helper
4. Consulting with the school nurse
5. Referring the student to an outside agency

### **AFTER SCHOOL SECURITY**

In an effort to secure the building, supervise students, and provide an environment conducive to our students' continued growth, an after school policy has been established.

- All entrances will be locked, not chained, at 3:30 PM. Students who must re-enter the building will be expected to use the Main Entrance.
- Access to Flarity Hall will be denied after 3:30 PM.
- Students may go to their lockers, but will not be permitted to loiter in the halls. Students must go to the media center or seek help from a teacher.
- Teachers who are providing extra help to students should use the cafeteria, not individual classrooms, after 3:30 PM.
- The building will be closed to all students not in a supervised practice/activity at 6:00 PM. Students must arrange for a ride home by that time.

It is our hope that by working together we can provide a safe and healthy school environment.

### **EMERGENCY CONDITIONS**

**Lock Down:** This type of emergency constitutes an **immediate lock-down** of the school. This emergency condition would be announced over the PA should it be necessary to keep staff and students contained in classrooms for the duration of an emergency situation. Instructions are included in each classroom.

**Evacuation:** This condition constitutes an **immediate evacuation** of the building for reasons other than fire. This emergency condition would be announced over the PA should it be necessary to evacuate the building. Instructions are included in each classroom.

**Fire:** In the event of a building fire, the **fire alarm** will be activated and all staff and students will **evacuate** the building per the instructions posted in each room.

Periodic drills are conducted to ensure both staff and students are familiar with all emergency procedures.

### **Annual AHERA and School Integrated Pest Management (IPM)**

The annual AHERA and IPM notifications can be found on the DePaul Catholic website ([www.depaulcatholic.org](http://www.depaulcatholic.org)) in the school safety link. If you do not have internet access a printed copy can be obtained from the main office.

### **STUDENT VISITORS**

Student visitors to the school are welcome provided arrangements have been made by the visitor's parents and with the Admissions Office three (3) days before the proposed visit. Visitors are restricted to only those students considering a DePaul Catholic education.

Students are asked to report to the office the presence of strangers in the building. Students may not have friends from other schools meet them in the building at dismissal, or at any other time, without permission from an administrator.

### **OTHER VISITORS**

All visitors are required to sign in at the attendance office. A visitor's badge will be issued and must be worn at all times. Visitors are expected to return to the attendance office to be signed out of the building.

### **LOCKERS**

One hall locker is assigned to each student at the beginning of the school year. Students **must** use a school-provided combination lock. It is the responsibility of the student to keep the locker neat, clean and locked at all times. Lockers may not be shared. **The school will not be responsible for lost or stolen items from your locker.**

During lunch periods, students are not permitted in the halls/at lockers without a pass, beyond the media center and cafeteria fire doors, except during the change of classes. Students are expected to keep the hallways free of all trash.

### **LOCKER DECORATIONS**

When decorating a locker, please be aware of the following: Choose words carefully—no one wants to send the wrong message! Masking tape is the only type of adhesive that may be used on the lockers. No scotch tape, please. Athletes and students in the plays may keep the decorations up during the duration of their season, unless they become torn or messy. Birthday wishes may be kept up for two weeks or until they become torn or messy. Decorated lockers look very festive and add to our school spirit. However, when they become messy, it's time to take them down.

### **LOCKER INSPECTIONS**

Student lockers are the property of the school and may be inspected at any time by school and/or community officials, in the interest of safety, sanitation, order and discipline. A student's person and possessions may be searched by school officials when the school official has the written consent of the parent/guardian, or has a reasonable suspicion that a student possesses evidence of illegal activity, or activity that would interfere with school discipline, order and safety.

### **LOST AND FOUND**

The Lost and Found Department is located in the main office. A student's own property may be redeemed before first period, during lunch, or after school.

### **STATE TEXTBOOKS**

State Textbooks are issued to students on loan from the State of New Jersey. They are the property of the Board of Education and are loaned directly to the individual student. The student is responsible for taking care of the books loaned to him/her and will pay for any damage or loss while they are in his/her care. The student is to put his/her name in each book used. Students should not keep loose papers in the books since these damages the bindings.

### **CAFETERIA**

Students may bring breakfast and/or lunch from home or purchase either in the cafeteria. However, all students must eat their breakfast/lunch in the cafeteria. Food or beverages may not be consumed in the halls, lavatories, classrooms or gym at any time. All students are expected to demonstrate courtesy, good behavior, self-control and good table manners. Students may not cut in line. Each student is responsible for returning trays, depositing refuse in the proper receptacle, and leaving the table, chairs and floors clean. Students are not permitted to sit on any of the tables at any time. Weather permitting students may go outside during their lunch time. Students are not permitted beyond the flagpole. Food and beverages are not permitted outside.

### **TUITION POLICY**

All parents (guardians) must sign a DePaul Catholic contract for each student in the school. Payment options are as follows:

- Paid in full by June 15—includes \$400 discount
- Paid in full by Aug. 1—includes a \$200 discount
- Two time pay Aug. 1 and Jan. 1—includes \$200 discount in Jan. payment.

- Quarterly payments: Aug., Nov., Jan., April or monthly payments: If parents are paying in monthly or quarterly installments they must also sign a contract with SMART Tuition Company who is responsible for collecting the tuition monthly or quarterly on behalf of DePaul Catholic. Tuition is payable over 11 months. The first regular monthly tuition payment is due July 5 and the first quarterly payment is due August 5. All tuition and fees must be paid in full by May 5. All payments will be made via a direct charge to a checking/savings account or credit card. The account number is designated by the parents on their SMART contract. Credit card payments are subject to a 2.5% convenience fee (surcharge) by SMART.

**A complete explanation of tuition and fees is available in the Enrollment Office (ext. 410).**

#### **COLLECTION POLICY**

As a matter of justice and fairness to all students, the Paterson Diocesan Schools Office policy requires that accounts for all students remain current. Parent cooperation in these matters is vital in maintaining a successful ongoing relationship with the school. The school pledges cooperation as well. Delinquent accounts are subject to late fees. Parents will be notified by SMART or the school if the account becomes delinquent. If no response is received within 15 days, a meeting with the parent(s) and administration may be requested so that mutually satisfactory arrangements can be made.

SMART Tuition Company maintains a help center 24 hours a day, seven days a week for parents to inquire about their account or make payments by telephone. SMART also maintains a web site, [www.smarttuition.com](http://www.smarttuition.com), where parents can check balances, make payments or print statements as well as access Frequently Asked Questions.

DePaul Catholic has the right to withhold educational services if the account becomes 90 days delinquent. This includes admittance to class, withholding academic records and transcripts. DePaul Catholic reserves the right to employ a collection agency for delinquent accounts and any costs, including legal fees associated with the collection process may be added to the outstanding amount. DePaul Catholic requires all accounts to be current before enrolling in the new school year. If the student graduated from a Catholic elementary school, DePaul Catholic expects those accounts to be settled in full as well.

**FINANCIAL ASSISTANCE:** Families who can demonstrate need can be considered for financial assistance. Applications for the coming school year are accepted in the spring. Applicants are required to complete a SMART Tuition

Financial Aid form online at [www.smarttuitionaid.com](http://www.smarttuitionaid.com) and provide information regarding their income tax returns and W-2's. Aid may come from the Tri-County Scholarship Program through the Diocese of Paterson or from DePaul Catholic. No aid will be considered without completion of the Financial Aid forms. Forms may be obtained from the Enrollment Office of the school.

### **TABLET PC**

**General usage statement:** The Tablets are the property of DePaul Catholic High School. As such, they should be treated with care and respect, both in terms of their physical care and software usage.

Each student Tablet has a partitioned hard drive. Approximately 60% of the hard drive is carved out for in-school use. This is known as the "School Side" of the Tablet. On the School Side, the student is a restricted user. This prevents the student from inadvertent changes that would hinder the Tablet's primary intention: In-school academic use. The remaining 40% is referred to as the "Home Side." Here the student is an administrative user, thereby allowing changes to accommodate home networking, printing, etc. The student should NEVER be on the Home Side of the Tablet while on the grounds of DePaul Catholic HS. This means, before, during and after school hours.

No changes should be made to the School Side of the Tablet. This includes installing ANY software. Software installs, network configs, printer installs, etc. should happen only on the Home Side of the Tablet. Students are fully responsible for the Tablets assigned to them. They may not borrow a Tablet from another student and may not lend a Tablet to another student. Any Tablet found in the possession of another student will be turned in to the IT office and will be released upon presentation of a signed contract. Students are cautioned against lending chargers, styli or other peripherals to fellow students. A reputable free anti-virus program has been installed on the home side of the Tablet. If it is preferred, a student may de-install the free anti-virus program and install a paid subscription. In either case, it is imperative that the student maintains the anti-virus software updates to ensure the integrity of the protection. A virus on the Home Side of the Tablet will eventually affect the School Side documents. **If a Tablet reformat is necessary due to a virus, the service fee is \$50.** All data on both sides of the Tablet will be destroyed in the process.

Software that circumvents the law to illegally share files has no place on the Tablet. This includes both the Home and School sides of the Tablet. These software clients, commonly known as peer-to-peer (P2P) sharing utilities, are frequently bundled with malware, specifically spyware and adware. Not only does the use of this type of software infringe upon the intellectual and trade

copyrights of the shared software, but they are frequently used to propagate viruses, Trojans and worms. Some of the more common clients include FrostWire, Bit Torrent, BearShare, KaZaa and Limewire. This list is in no way a complete list and is presented as an example only. Tablets found with P2P sharing utilities will be reformatted immediately, resulting in a loss of all data on both the home and school sides of the Tablet. **A \$50 reformatting fee will be levied as well.**

**Printing:** With the availability of synchronizing software, Blackboard or other similar online educational communities; and in an effort to reduce our carbon footprint by using less paper; there is no access to printing for students. Teachers will regularly require electronic submissions rather than printed copies of assignments.

**Computer Repairs:** Before the student assumes possession of the tablet PC, parents are given the option of purchasing an accidental damage insurance policy. If the parent were to purchase the manufacturer's quality care package, an invoice would be written, handed to the student and repairs would begin immediately. Provided this was the first such occurrence of damage, there would be no charge for repairs. Subsequent repairs are billable. If the parent opts for an outside insurance contract, such as that offered by National Student Services, Inc., an invoice would be written, handed to the student and repairs would begin after we receive \$25—often the policy deductible. The balance is due within 30 days. Timely filing of the invoice almost always results in expeditious payment on the part of the insurance company. Tablets that come in to the IT office in need of repair are most often returned to the student that same day, or if left late in the day, the next day. If extensive repairs are needed and the student's data is intact on the hard drive, the student will be issued a loaner—for which the student becomes wholly responsible.

**Appropriate use policy:** Students found to be using the Tablets inappropriately, such as playing games, watching videos, listening to music, or on the Home Side of the Tablet while on school property will have the Tablet confiscated and taken to the IT Office. The IT Director will inspect the Tablet for any inappropriate materials. The day after the offense, the student should come to the IT Office after school to pick up a contract, which outlines the inappropriate offense. That contract, signed by a parent or guardian, should be returned to the IT Office during posted open hours the following day, at which time the Tablet will be returned to the student. Using the timeline listed above, it is clear that this is a three-day process: The student will be without the Tablet for the remainder of the day of the infraction, the entire next day, and until the IT Office is open when s/he presents the signed contract. A second offense will result in the student leaving the Tablet home for five school days. A third infraction will result in a face-to-face parent/guardian conference with the IT

Director, at which time a plan will be drawn to stop the inappropriate use. This plan could include non-school use of the Tablet for at least thirty days and/or deleting the Home Side of the Tablet permanently.

**Web Cams:** The newer Tablets are shipped with web cams. While these web cams provide an extraordinary advantage in collaborative tasks, they are not to be used in school without the explicit direction of the classroom teacher. Any student using a web cam in school will have it de-installed from the tablet for the remainder of the semester. A contract will be issued stipulating the conditions which must be met for the re-installation on the web cam.

**Tablet bump cases:** All Tablets must be in their bump cases at all times. Any Tablet not in a bump case will be turned in to the IT Office. The Tablet will be released to the student upon presentation of a bump case.

**Unattended Tablet policy:** To encourage student responsibility, any Tablet found left unattended will be taken directly to the IT Office. This includes Tablets left in the cafeteria, a classroom, in the locker rooms, on the stage, or in the hallway—before, during or after the school day. The only time a student may leave a Tablet unattended is during a class in which s/he has second lunch. In this case, the student may leave the Tablet in the classroom, which the teacher will lock. Any other unattended Tablets will be sent to the IT Office immediately by the person who discovers the Tablet. If the IT Office is closed, the Tablets will be sent to the Main Office, where the IT Director will pick them up and take them to the IT Office when it re-opens. Any student, who discovers s/he has misplaced the Tablet, should report to the IT Office during open office hours to pick up the Tablet. Multiple infractions will lead to a face-to-face meeting involving the student, parent/guardian and the IT Director.

Note: Any time a Tablet is taken from a student for illegal software, inappropriate use, or an unattended Tablet, the above timelines will be followed. The fact that the student needs the Tablet to study or do homework for a class will not reduce the timeline. If the student fully understands the purpose of the Tablet as an academic tool, and knows that its disregard or inappropriate use will result in the loss of this tool, the student will be more likely to continue using the Tablet appropriately.

**Internet usage: Anonymous proxy policy:** Internet access is a privilege, not a right. Access entails responsibility. Both DePaul Catholic High School and the student share in those responsibilities. DePaul Catholic has a state-of-the-art Internet content filtering system in place. The technology works in conjunction with supplied, categorized URL lists to provide comprehensive content filtering. More specifically, students will be denied access to these types

of sites: Drugs/Advocacy, Drugs/non-medical, E/games, Ebay, Gambling, Interactive/Chat, Interactive/Mail, Intolerance, SexEd/Basic, SexEd/Sexuality, Violence, Weapons, and numerous high-bandwidth sites. There is one particular type of site that we must take a hard line against: the Anonymous Proxy. The main purpose of these types of sites is to circumvent the content filters in the workplace, at home, and at school. A student who logs on to one of these anonymous proxies would be virtually transparent to the content filter. Our filter blocks anonymous proxies. However, there are over 50,000 of them worldwide—and they continue to surface hourly. Clearly there is inherent danger in these types of web sites. Not only do they get around the filter, but many anonymous proxies also store data, such as user names, passwords and other personal information. With URI's such as pleaseunblock.com, anonymizer.com, the-cloak.com, and proxyblind.com, to name a few, students are not stumbling into these sites. We have to believe that the student is making a conscious decision to find this site and attempt to access it. With this in mind, if a student is caught attempting to use an anonymizer, s/he will have Internet privileges suspended indefinitely. If Internet access privileges are suspended indefinitely, we will disable the user account and block the Tablet's IP address. A letter will go home to parents/guardians informing them of the offense, along with the report detailing which anonymizer was accessed and when it was accessed. Students are strongly cautioned against sharing their username and password. **The student is solely responsible for his/her own account.** It is the user account information that appears in our daily content filter reports.

#### **INTERNET AND TECHNOLOGY ACCEPTABLE USE POLICY**

Recent events in the newspaper, on television and at school regarding the inappropriate use of the Internet by students, particularly on a site known as myspace.com, make it apparent to us as educators and parents, that we must continue to be vigilant regarding our children's/students' use of technology.

The revised (09/05) diocesan policy on posting of information on the Internet follows:

#### ***5061.7 POLICY ON POSTING OF INFORMATION ON THE INTERNET***

"The internet is a public forum with unrestricted access. For this reason, the school restricts permission for the posting of information related to the school, our staff, and our students on the Internet. No person is permitted to use images of the school, the school staff, or students in any form on the Internet or in any form of electronic communication without specific written permission from the administration, and in the case of student information, the parent/guardian permission is needed. The posting of such information on any website, bulletin board, chat room, e-mail, or any other messaging system without permission, or the posting or the transmission of images or information in any form related to

the school, staff, or students that are defamatory, scurrilous, pornographic, or which could be construed as threatening or impugning the character of another person is prohibited and will make any person involved in the posting or transmission of such material subject to disciplinary action deemed appropriate by the administration at the parish, school, and/or Diocese of Paterson." - from Diocese of Paterson Administrator's MANUAL, REV. 09/05)

DePaul Catholic High School offers Internet access for student use. The following document is the Acceptable Use Policy for your use of the computers and other technology resources of the school. While the generic terms "computer" and "computer system" are used in this policy, this policy shall apply to all school owned computer and other technological resources (audiovisual equipment, telecommunications devices, etc.) located on school grounds. This policy shall apply to all electronic databases, information and software as well as to physical equipment. This Internet system has been established for a limited educational purpose to include classroom activities, career development, and limited high-quality self-discovery activities. It has not been established as a public access or public forum and DePaul Catholic has the right to regulate the material you access or post, to insure that all use of the system is in accord with the Christian philosophy of the school, and enforce all rules set forth in the school's disciplinary code, diocesan policy, and the laws of the United States and the State of New Jersey. Further, you may not use this system for commercial purposes to offer, provide, or purchase products or services through the system. Access to the Internet is available through this school only with permission of the principal or his or her designee and your parents indicated by the signing of an Internet Use Agreement.

The following uses of this system are **unacceptable**:

1. Personal Safety

- You will not post contact information (e.g., address, phone number) about yourself or any other person.
- You will not agree to meet with someone you have met online. Any contact of this nature or the receipt of any message should be reported to school authorities immediately.

2. Illegal Activities

- You will not attempt to gain unauthorized access to this or any other computer system or go beyond your authorized access by entering another person's password or account number, or by accessing another person's files.
- You will not deliberately attempt to disrupt the computer system or destroy data by spreading computer viruses or by any other means.
- You will not attempt to modify any of the school's computers or computer systems by changing system, hardware, or software configurations.
- You will not use the system to engage in any other illegal act.

### 3. System Security

- You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no condition should you give your password to another person.
- You will immediately notify a teacher or the system administrator of any system problems.
- You are not to download material of any kind from any other computer system or the Internet without the express permission of your teacher or the system administrator.
- You are not to load or install any program files or software onto the school's computer system.

### 4. Inappropriate Language

- On any and all uses of the Internet, whether in application to public or private messages or material posted on the Web pages, you will use language consistent with our Catholic Christian philosophy and values. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- You will not post information that could cause danger or disruption or engage in personal attacks, including prejudicial or discriminatory attacks. You will not harass another person by a persistent action that distresses or annoys another person and you must stop if asked to do so.

### 5. Respect for Privacy

- You will respect the privacy of others by not reposting a message that was sent to you privately without permission of the person who sent you the message.
- You will not post private information about yourself or another person.

### 6. Respecting Resource Limits

- You will use the system only for educational and career development activities.
- You will not post chain letters or engage in "spamming" (that is, sending an annoying or unnecessary message to a large number of people).
- You will use the e-mail capabilities of the system only with the express permission of your teacher or the system administrator.
- You may not establish a private e-mail account to use on the school's system, nor will you access your personal e-mail account from the school's system,

### 7. Plagiarism and Copyright Infringement

- You will not plagiarize words or ideas that you find on the Internet.

- You will respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by copyright. Direct any questions regarding copyright law to a teacher.

#### 8. Inappropriate Access to Material

- You will not use the school's computers to access material that is profane or obscene (pornography) or that advocates illegal acts or violence or discrimination toward other people (hate literature).
- Your parents should instruct you if there is additional material they think would be inappropriate for you to access. The school fully expects that you will follow your parents' instruction in this matter.

#### 9. Your Rights

- The Internet is considered a limited forum, similar to the school newspaper, and therefore the school can restrict your right to free speech. Any exercise of free speech using the school's computers must be in keeping with Catholic Christian values as expressed in the school's philosophy.
- You should expect no privacy or permanency of the contents of your personal files on the school's computer system. Routine maintenance and monitoring of the system will occur, and may result in the viewing and/or removal of your files. An individual search will be conducted if there is reasonable suspicion that you have violated any of the terms of this policy, the school disciplinary code, or the law.

**DE PAUL CATHOLIC** will cooperate fully with local, state, or federal officials in any investigation related to illegal activities conducted through the school's computer system. Any violation of the terms of this policy will be subject to disciplinary actions. The school may, at any time, place restrictions on your use of the school's computer system.

**DE PAUL CATHOLIC** makes no guarantee that the functions or the services provided by or through the school's system will be error-free or without defect. The school will not be responsible for any damage you may suffer including, but not limited to, loss of data or interruptions of service. The school is not responsible for the accuracy or quality of the information attained through or stored on the system. The school will not be responsible for financial obligations you may incur while using the system.

**DE PAUL CATHOLIC** fully expects that you will follow the directions of your teachers and other school authorities in all matters regarding access to information using the school's computer system. All uses of the system must show a respect for the rights of others and the dignity of the human person. All behaviors will reflect this policy. Access to the Internet will enable students to explore thousands of web sites, libraries, and databases. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We

believe that the benefits to students from access to the Internet, in the form of information resources exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information resources. To that end, DePaul Catholic High School supports and respects each family's right to decide whether or not to grant access permission.

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**E-MAIL ADDRESSES: DePaul Catholic staff can be e-mailed by using:**

**last name first initial @dpchs.org.**

**Example: sciainoa@dpchs.org**

**or may be contacted through the website: [www.depaulcatholic.org](http://www.depaulcatholic.org)**

### **EXTRA CURRICULAR ACTIVITIES**

Extra-curricular activities are offered in order to aid students in the development of their social skills as well as to help them grow spiritually, academically and athletically. Active involvement promotes friendships, self-confidence, mutual respect and a commitment of service to others. These factors contribute to the positive spirit of the DePaul Catholic community while forming valuable, life-long friendships. Whether a student wishes to develop a new interest or pursue a present one, all students are encouraged to participate in a club, activity or athletic team during the school year. Students who would like to initiate a new activity are encouraged to speak with the Vice-Principal for Student Life. Most meetings are held after school hours; students must make arrangements for transportation home from DePaul Catholic.

### **CAMPUS MINISTRY**

**Fr. Peter Clarke**

Everyone at DePaul Catholic High School is called to share in campus ministry, which is modeled after the life of our patron saint, Vincent dePaul. Opportunities for service are identified as optional, mandatory or even selective in nature.

### **PEER MINISTERS**

***Faculty Contacts: Fr. Peter Clarke, Ms. Van Houten***

Seniors who have demonstrated responsible behavior, creative leadership qualities and shared Christian concern for others are invited to become Peer Ministers. These students voluntarily give their time at least two periods a week to be trained to minister to the needs of the freshmen. Responsibilities include orientation activities, prayer services, retreat experiences and social dynamics that will enable the seniors to learn as they lead others.

## **YOUTH GROUP - Children of God**

**Faculty Contact: Ms. Boyle**

The DePaul Catholic Youth Group meets several times a year, in the evening, to discuss current issues in the lives and souls of young people. It is led by students who strive to form an environment of trust and openness. All DePaul Catholic students are invited to attend.

## **MUSIC MINISTRY**

Music Ministry provides song and music for all liturgical celebrations and special events throughout the year. The group is always interested in new members.

## **RIGHT TO LIFE**

**Faculty Contacts: Fr. Peter Clarke, Mr. Dalzell**

Students interested in protecting the rights of the unborn and the right to life for all people are invited to join DePaul Catholic's Right to Life chapter. A major objective is to raise awareness of this important issue in the DePaul Catholic Community as well as to our elected officials on the state and national levels.

## **SPIRITUAL LIFE COMMITTEE**

**Faculty Contacts: Fr. Peter Clarke, Mrs. Drew**

Interested in planning our school masses and prayer experiences for the year, especially Advent and Lent? You are welcomed to join with other students and staff on the Spiritual Life Committee. All ideas are appreciated.

## **RETREATS**

**Faculty Contacts: Fr. Peter Clarke, Mrs. Drew**

Each year, every Religion class will attend a Day of Reflection that focuses on class unity, spirituality or a topic that specifically relates to the class as a whole. Also, students are invited to attend an optional overnight retreat in their junior and senior years. Students interested in attending or planning the retreats are always welcome.

## **FINE AND PERFORMING ARTS**

### **FALL DRAMA**

**Faculty Contact: Ms. Gavin**

Students with an interest in acting in a major theatrical production may be interested in the Fall Drama. The production will be presented in early November, auditions are traditionally the second week in September. Students should be available to rehearse Monday, Wednesday and Thursday afternoons, as well as Saturday and Sunday afternoons.

### **STAGE CREW**

***Faculty Contact: Ms. Gavin***

Students interested in building scenery, lighting and sound for either the Fall Production or the Spring Musical, or working with costumes, make-up, or other behind-the-scenes tasks, should consider becoming involved in Stage Crew. Students should be available to work Monday, Wednesday, and Thursday afternoons after school and Saturdays.

### **SPRING MUSICAL**

***Faculty Contact: Ms. Gavin***

If learning how to integrate song and dance into a story-line is your cup of tea, then keep your eyes and ears open in January for announcements concerning auditions. Students should be available to rehearse Monday, Wednesday and Thursday afternoons, as well as Saturday and Sunday afternoons.

### **FORENSICS**

***Faculty Contact: Ms. Ferrito***

A love for performing is the only requirement for this activity that provides for competition in performing speaking roles. Participation in Forensics also develops self-confidence. Competitions are held on Saturdays throughout the year. Qualified candidates can progress through local, state and regional competitions and earn the right to compete at Nationals.

### **DANCE CLUB**

***Faculty Contacts: Mrs. Aboyoun***

The dance club is a combination of performance opportunity as well as service to the community. Dancers are encouraged to share their love of dance through school performances, pep rallies, sporting events and special masses. Auditions will be held in early November. All are encouraged to audition.

### **MOVIE CLUB**

***Faculty Contact: Mrs. Bullman***

The Movie Club is organized to present the students with opportunities to view quality films from various genres and time periods. The club will set topics and areas of interest that will encourage the student to expand their horizons and enrich their viewing experience. After each film, a debriefing will be conducted and discussions regarding underlying message, film techniques, music, and other ideas. The films will be shown every two weeks, from 2:45 – 4:00 PM.

### **MSG VARSITY CLUB**

***Faculty Contact: Mr. McSweeney***

MSG Varsity Club is made up of students interested in broadcasting, editing, journalism and photography. Members of the club document events going on

within the DePaul Catholic community through film and photography before editing their stories and uploading them to [www.MSGVarsity.com](http://www.MSGVarsity.com).

### **BRASS ENSEMBLE**

**Faculty Contact: Ms. Van Houten**

The Brass Ensemble offers brass players an opportunity to continue to play in high school. Students must have their own instrument; meeting time TBA.

### **DEPAUL SINGERS (GLEE CLUB)**

**Faculty Contact: Ms. Gaskins**

An extracurricular vocal ensemble made up of male and female voices. Singers will perform short songs in trios and quartets. We will explore Broadway, popular, folk, and choral music. Only requirement is to have a passion for singing. Weekly rehearsals; day TBA.

### **ART CLUB**

**Faculty Contact: Mr. Lombardi**

The Art Club offers students the opportunity to create personal works of art, discuss current trends in the contemporary scene, attend lectures given by artists in the field and interact aesthetically with fellow students.

## **SERVICE RELATED ACTIVITIES**

### **STUDENT COUNCIL**

**Faculty Contact: Mrs. McKeon**

Students, who would like to develop leadership skills, act as a liaison between faculty and the student body, promote school spirit, pride and unity and provide service to the community may consider running for Student Council. President and Vice-President are members of the senior class, Secretary—junior class, Treasurer—sophomore class and the Historian may be a member of any class. Also the Vice-President of each class is a member of the Student Council. New ideas are always welcomed by everyone. **Any student who is under a disciplinary contract may not run for a student council or class office.**

### **CLASS OFFICERS**

**Senior Class: Ms. Henry; Junior Class: Ms. Selowentchich**

Senior class activities revolve around organizing the Senior Prom and Senior Week activities. Major Junior class activities are the Junior Night, Junior Semi-Formal and hosting the Senior/Parent Dinner-Dance. Elections are held in the spring for President, Vice-President, Secretary, Treasurer and Historian.

## **CLASS COUNCIL**

### ***Freshman and Sophomore Classes: Ms. Boyle***

The sophomore and freshman classes are governed by class councils. This group of students meets with the class advisors to plan social activities to build community spirit within their class. Students may volunteer to become a member of the council by speaking with the class advisor in the spring or in the fall of the new school year.

## **NATIONAL HONOR SOCIETY**

### ***Faculty Contact: Ms. Wiltshire***

A 3.7 grade point average by January of junior year, and a review of the applicant's service, leadership and character by a faculty council are the first steps in becoming a member of NHS. One of DePaul Catholic's true service organizations, NHS sponsors the tutoring program and spirit week. The NHS also supports a child in the Philippines, hosts the talent show and runs the birthday and holiday balloon programs.

## **DPCHS WORLD LANGUAGES HONOR SOCIETY**

### ***Faculty Contacts: Mr. Lombardi, Mrs. Meza***

The World Language Honor Society promotes interest in the study of the various languages and cultures of the world. This is opened to juniors and seniors currently enrolled in the third year, or higher, of study in Italian, French, Spanish or Chinese who have achieved a B+ average or higher in their current course of study; maintained a GPA of 3.0 or higher; and is a member in good standing of the DePaul Catholic community.

## **INTERACT**

### ***Faculty Contact: Mrs. Dacles***

Twice a month, a group of community-minded, service-oriented students assembles to plan projects to serve others. The Interact Club is part of a national group sponsored by Rotary International, Wayne Chapter. Some of the projects planned include food drives, walk-a-thons, Christmas adopt-a-family, and other projects designed to spread the Good News. Rotary International will coordinate one project. Officers will be elected by the second meeting.

## **OPERATION SMILE**

### ***Faculty Contact: Mrs. Bullman***

Operation Smile is a charity organization healing children's smiles, making the world a better place. It is an international charity providing free surgeries to children around the world. The student members and supporters of DePaul will help to educate others on these conditions, raise funds, and help to heal children.

## **SOMEBODY CLUB**

**Faculty Contact: Ms. Van Houten**

We all need somebody to lean on. Become one of those somebody's by learning and practicing effective communications skills, problem-solving techniques and mediation methods. In the process, you'll learn more about yourself and help to build a safer, friendlier school community.

## **MAIN OFFICE ASSISTANTS**

**Faculty Contact: Mrs. Nigro**

Students interested in helping in the main office, collating papers, stuffing envelopes and preparing mailings to parents, are encouraged to contact Mrs. Nigro. Students must be available to help during studies.

## **TECHNOLOGY HELPERS**

**Faculty Contact: Ms. Parler**

Students who are willing to give up a study period to work in the IT office are encouraged to file an application with Ms. Parler.

## **GOLD KEY CLUB**

**Faculty Contact: Mr. Merritt**

Students serve as goodwill tour guides for prospective students, ambassadors and assistants in special functions such as Open Houses and Orientation Days sharing their perception of DePaul Catholic with future students. Special application to this program must be completed.

## **DE PAUL STUDENT OUTREACH PROGRAM**

**Faculty Contact: Mrs. Ciripompa**

This club is open to students interested in volunteering to tutor elementary and middle school students in a fun and educational environment. DPSOP is dedicated to promoting a learning experience inspired by the enthusiasm of DePaul Catholic students. It promises to provide its students with the best opportunities to learn from their peers and to be an encouraging academic aid for elementary and middle school students within the Paterson Diocese.

## **AMNESTY INTERNATIONAL**

**Faculty Contact: Ms. Sartoga**

Amnesty International is an organization dedicated to human rights all over the world. Members participate in monthly letter writing campaigns. Membership does not require after school meetings. One person CAN make a difference. Be that person and join us.

## **ENVIRONMENTAL AWARENESS CLUB—DP GOES GREENER**

**Faculty Contact: Ms. Boyle**

Open to all interested in helping the environment, the Environmental Awareness Club will work to increase environmental awareness and action within DePaul Catholic and around it. Members will promote ways to help conserve and protect the planet.

## **HELP OUR FURRY FRIENDS**

**Faculty Contact: Ms. Van Houten**

This club is designed to assist animal shelters or just animals in need. This club is perfect if you have a passion for animals and an interest in helping them in various ways. Help could be from donating food to promoting available adoptions.

## **LITERARY RELATED ACTIVITIES**

### ***IMPRESSIONS* - The Literary Magazine**

**Faculty Contact: See your English Teacher**

The *Impressions* staff works with the student editor-in-chiefs, utilizing their artistic skills, organizational skills and basic computer skills. Students select original writings for publication in this magazine, which is published twice a year. A coffeehouse highlighting presentation of these works occurs in the spring.

### ***EMERALD* – The Newspaper**

**Faculty Contact: Mrs. Mauro**

*The Emerald* is DePaul Catholic's student newspaper. Each edition focuses on news, sports, entertainment and editorials. The editor-in-chief, along with four page editors, and other staff, are advised/guided by a faculty member.

### ***GREEN YEARS* - The Yearbook**

**Faculty Contact: Ms. Gavin**

Dedicated and enthusiastic students are needed to work on all aspects of yearbook publication, in order to put together the latest volume of *Green Years*. Photographers, typists, artists, layout artists, and writers are all welcomed. Staff meets every Tuesday.

## **ACADEMIC RELATED ACTIVITIES**

### **MATH TEAM**

***Faculty Contact: Mrs. Toback***

The DePaul Math team competes in state, local, and regional high school math competitions. Most are held here in school (on the same day as all other competing schools). We compete in approximately 10 such contests each year. The team practices once a week.

### **MEDICAL SCIENCE CLUB**

***Faculty Contact: Ms. Ferrito***

This club is open to students who are interested in learning about the medical field. Meetings are held twice a month after school. Students will have the opportunity to discuss medical issues with doctors and nurses.

### **SPANISH CLUB**

***Faculty Contact: Mrs. Gottesman***

Sample food, listen to music, and enjoy making crafts while you immerse yourself into the Spanish culture. How? Join the Spanish Club. Open to students of all grade levels. Meetings are every other Thursday after school.

### **ITALIAN CULTURAL CLUB**

***Faculty Contact: Mrs. Haggerty***

Members of the club appreciate and promote Italian culture through food, music and film. Students also celebrate Italian culture by attending events and performances in the community. Speaking Italian is not necessary. Meetings are held twice monthly.

### **FRENCH CLUB**

***Faculty Contact: Ms. Prendergast***

The French club (*Le Cercle Français*) is open to any student who enjoys, or would like to learn about, the French and Francophone culture. During our meetings the French Club enjoys watching French films, listening/translating French music, and tasting different French cheeses and desserts. We also plan a yearly trip to a French restaurant so that we can further experience French cuisine and culture.

### **CHINESE CULTURAL CLUB**

***Faculty Contacts: Mr. Smithling, Mrs. Mauro***

Become a part of an international learning community. Take advantage of the opportunity to learn about China while interacting with exchange students from the SWIS school in Shanghai, China.

## **RADIO CLUB**

***Faculty Contact: Mr. Wagoner***

This club introduces students to wireless communication through the Federal Amateur Radio Service. A license is required to operate a radio in this service. Students are encouraged to prepare for and earn a FCC Amateur Radio Operators License. Our school station, WA2DPC, is equipped for domestic, worldwide, and space communications, in several modes, including Morse code, voice, digital and radio teletype.

## **ROBOTICS CLUB**

***Faculty Contact: Mr. Wagoner***

Join a group of students in building a robot from a kit. The robot is equipped with a microprocessor programmable from a laptop. A variety of tasks are taught to the robots.

## **CHESS CLUB**

***Faculty Contact: Mr. Hagen***

This club enables students to get together on an informal basis to play chess. It's a great way to meet new friends, learn new games and have a fun afternoon.

## **MOCK TRIAL**

***Faculty Contact: Mr. McCarthy***

Mock trial is a simulated experience where students compete as a team against other schools in Passaic County. Students will act as attorneys, witnesses, victims and defendants. Students will prepare based on the NJ Mock Trial Handbook for either a criminal or a civil trial.

## **NEW JERSEY CHALLENGE**

***Faculty Contact: Mr. Hagen***

High schools from New Jersey participate in an educational quiz show designed to test students' knowledge of history, arts and literature, science and math. Teams advance through a series of elimination rounds on their way to the finals where the top two New Jersey schools compete. The winner of this match participates in "The Challenge Championship" against teams from Long Island, Connecticut, Bronx-Brooklyn and Westchester-Hudson Valley.

## **FUTURE ENGINEERS CLUB**

***Faculty Contact: Mr. Phillian***

This club is open to all students who are interested in becoming engineers. Guest speakers in the various engineering fields will come in and talk to the students about what their job and workplace is like. Students will have a chance

to interact with the speakers and ask questions on their specific job to help them make their choice for their own career.

### **POSITIVE THINKING/GRATITUDE CLUB**

***Faculty Contact: Ms. Selowentchich***

Anyone interested in being happy will benefit from this Positive Thinking/Gratitude Club. The main idea of this club is to focus on the good in our lives rather than the bad. Negativity is a thing of the past. This club helps students look at challenges in their life from a new positive light, guiding them to take something to be thankful for from every experience. We will also discuss charities and ways of helping others in need. Happiness is contagious. This club will guarantee to put a smile on anyone's face.

### **ATHLETIC RELATED ACTIVITIES**

**Mr. Joseph Lennon**

#### **SPORTSMANSHIP**

DePaul Catholic prides itself on the excellent sportsmanship of the athletes and fans. Fans are expected to show respect at all times, to all officials, coaches, players, cheerleaders and game administrators. This means that verbal abuse; booing, heckling and jeering are considered unsportsmanlike. The conduct of the fans should at all times preserve the safety of the players and smooth proceeding of the game. No noisemakers are allowed in the gym.

### **YOGA CLUB**

***Faculty Contact: Mr. Lombardi***

Established to serve the needs of staff and students, the Yoga Club meets throughout the year to provide a structure of support for mental, physical and spiritual health. Through gentle movements, focused breathing and meditation, the participant will be able to relieve stress and find a peaceful daily balance.

### **SKI CLUB**

***Sponsored by Wayne Township***

All students, regardless of residence, are invited to join the Wayne Ski Club. Beginning on the first Friday in January and continuing for six Fridays, students will be transported for an evening of skiing at Mountain Creek. A bus will leave from DePaul Catholic at dismissal and return at 11:00 pm. Forms are available in the main office in early November.

### **WEIGHT LIFTERS**

***Faculty Contact: Mr. McKenna***

After school a group of boys and girls can be found in the weight room working on some kind of conditioning. An off-season coach moderates these athletes.

## **ATHLETICS**

***All athletic teams compete interscholastically in the North Jersey Tri-County Conference. All teams are open to grades 9-12, except as noted. To be able to participate in athletics, a student must have a physical and a signed parental/guardian permission form. These forms are available from the coaches. Students must also meet academic and other requirements as prescribed by the New Jersey Interscholastic Athletic Association.***

*NJSIAA Eligibility requirements:*

*"1. To be eligible for athletic competition during the first semester (Sept. 1 to Jan. 31) of the 10<sup>th</sup> grade or higher, or the second year of attendance in the secondary school or beyond, a pupil must have passed 25% of the credits (27.5) required by the State of New Jersey for graduation (110), during the immediately preceding academic year.*

*2. To be eligible for athletic competition during the second semester (Feb. 1 to June 30) of the 9<sup>th</sup> grade or higher, a pupil must have passed the equivalent of 12 ½% of the credits (13.75) required by New Jersey for graduation (110) at the close of the preceding semester (Jan. 31). Full-year courses shall be equated as one-half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester."*

## **FALL SPORTS**

***The fall sports practice schedule starts during the summer. Individual coaches will provide the starting date to the participating students.***

### **SOCCER**

***Boys' Coach: Mr. Beneventine, Adjunct***

***Girls' Coach: Ms. Alissa Kacar, Adjunct***

The boys' and girls' soccer programs offer both a JV and Varsity team. The teams practice and/or play on a regular basis Monday through Saturday.

### **CROSS COUNTRY**

***Coach: Mr. Minnocci***

A love of running and plenty of heart are the only two requirements for participating on the Cross Country team. The program sponsors both girls' and boys' teams on Freshman, JV and Varsity levels. The teams practice and/or have races Monday through Saturday.

### **FOOTBALL**

***Coach: Mr. McKenna***

DePaul Catholic sponsors Varsity, JV and Freshman levels of this interscholastic, no-cut contact sport. All equipment, with the exception of shoes, is provided. Teams practice Monday through Friday from 3:00 to 6:00 and Saturdays. Varsity contests are either Friday nights or Saturday afternoons. JV

contests are Monday afternoons. Freshman contests are either Friday nights or Saturday mornings.

### **FOOTBALL CHEERING**

**Coaches: Varsity, JV : Mrs. Aboyou; Freshman: Ms. Wiltshire**

Enthusiasm is essential to be a member of the Football Cheering Team. Tryouts will take place for Varsity, JV and Freshman squads. Practice is twice a week during the summer, perfecting dance and cheer routines.

### **GIRLS' VOLLEYBALL**

**Coach: Ms. Henry**

DePaul Catholic sponsors Varsity, JV and Freshman levels in this sport. Interested candidates should be available to practice anytime from 3-7, Monday -Friday and Saturday mornings. Games are played at 4 PM during the week with occasional weekend matches.

### **GIRLS TENNIS**

**Coach: Mr. Nick Fierro**

This Varsity sport is open to girls from all grade levels.

### **WINTER SPORTS**

***The official start date for winter athletics is the Friday after Thanksgiving, November 25, this year.***

### **BOWLING: Boys and Girls**

**Coach: Mr. McCarthy**

DePaul Catholic sponsors boy and girl squads on both Varsity and JV levels. A bowling average of 130 or better is required. Practices are Mondays, Wednesdays, Thursdays. The school does not provide transportation for this activity.

### **BASKETBALL**

**Boys' Coach: Mr. Fazio, Adjunct**

**Girls' Coach: Ms. Harper**

Three-tier Varsity, JV and Freshman level squads are offered in this popular sport. Interested candidates should be available to practice any time from 2:45 to 8:00 PM Monday through Friday and various times on the weekend. Contests are generally held on Tuesday afternoons, Thursday or Friday nights, and occasionally on weekends.

## **WRESTLING**

***Coach: Mr. Karsen***

Learning and drilling all aspects of wrestling from takedowns to pins are covered in practices that run Monday through Friday from 3:00 to 6:00. While experience is helpful, it is not a requirement to try out for this very demanding sport. Matches are generally Wednesday nights and tournaments are Saturday afternoons.

## **SWIMMING**

***Coach: Mrs. Caulfield***

Practices are held at Passaic County Tech High School at night. Students will learn to excel both as a team and individually while acquiring proper stroke techniques. This program is open to both girls and boys. The school does not provide transportation to and from this activity.

## **BASKETBALL CHEERING**

***Coach: Ms. Wiltshire***

Enthusiasm is essential for the Basketball Cheering Team. The team practices Monday through Friday perfecting their dance, pompon and cheer routines. Basketball Cheering sponsors both JV and Varsity teams for freshmen through seniors.

## **ICE HOCKEY**

***Coach: Mr. Amerkanian, Adjunct***

Practice starts on November 15 at the Ice Vault. Players are responsible for their own equipment. Times of tryouts will be announced during October.

## **WINTER TRACK**

***Coach: Mr. Minnocci***

Indoor running, throwing and jumping competitions are offered on three team levels: Freshman, JV and Varsity. Practices are Monday through Friday from 3:00 to 5:00.

## **SKI TEAMS: BOYS AND GIRLS**

***Coach: Mr. Bolte, Adjunct***

The ski team competes as part of the NJ Ski Racing Association at Mt. Creek Resort in Vernon, NJ. Skiers must be willing to commit to practices/meets three times a week in season in the evenings. Skiing experience is required.

## **SPRING SPORTS**

***The official start date for spring athletics is March 2.***

### **GOLF**

***Coach: Mrs. McGrady***

The golf team practices Monday through Friday from 3:00 to 5:30 at one of the local courses such as Packanack Golf Club and at the driving range. The team participates in 23-25 dual matches, competing not only in the conference, but in the Passaic County Golf League as well. The team also competes in various tournaments. It is open to both boys and girls. The school does not provide transportation to and from this activity.

### **SOFTBALL**

***Coach: Ms. Parler***

### **BASEBALL**

***Coach: Mr. Lennon***

Players must supply their own glove and cleats. Interested candidates must try out for the Freshman, JV or Varsity squads and be available to practice varied times on Mondays through Saturdays since the softball and baseball teams share staggered start times on the back field.

### **TRACK and FIELD**

***Coach: Mr. Iannarone***

Running, throwing, and jumping to the best of one's individual ability are the goals of both the boys' and girls' track and field programs. Both programs offer three-level Freshman, JV and Varsity teams. Practices are Monday through Friday from 3:00 to 5:00.

### **LACROSSE**

***Boys' Coach: Mr. Mazzana, Adjunct***

***Girls' Coach: Mrs. Barbieri, Adjunct***

Players must supply their own sticks and gloves. Interested candidates may try out for the newly formed Varsity squad. Practices are held from 6:00 – 8:00 PM with game times staggered throughout the week.

### **BOYS' TENNIS**

***Coach: Mr. Frequenza***

This Varsity sport is open to boys from all grade levels.